



WEST / CENTRAL AREA COMMITTEE



AGENDA

To: City Councillors: Reiner (Chair), Kightley (Vice-Chair), Bick, Cantrill, Hipkin, Reid, Rosenstiel, Smith and Tucker

County Councillors: Brooks-Gordon, Nethsingha and Whitebread

Dispatched: Wednesday, 24 October 2012

Date: Thursday, 1 November 2012

Time: 7.00 pm

Venue: Castle Methodist Church, Castle Street, Cambridge

Contact: Toni Birkin

Direct Dial: 01223 457086

1 APOLOGIES

2 DECLARATIONS OF INTEREST (PLANNING)

Members of the committee are asked to declare any interests in the items on the agenda. In the case of any doubt, the advice of the Head of Legal should be sought **before the meeting**.

Development Plan Policy, Planning Guidance And Material Considerations

3 PLANNING APPLICATIONS

3a 12/0684/FUL 99 Grantchester Meadows Cambridge CB3 9JN
(Pages 13 - 34)

4 DECLARATIONS OF INTEREST (MAIN AGENDA)

5 MINUTES (Pages 35 - 44)

To confirm the minutes of the meeting held on 23rd August 2012. (Pages 35 - 44)

6 MATTERS AND ACTIONS ARISING FROM THE MINUTES

- 7 OPEN FORUM**
Refer to the 'Information for the Public' section for rules on speaking
- 8 COMMUNITY DEVELOPMENT AND LEISURE GRANTS**
Grants Director, Cambridgeshire Community Foundation
(*Pages 45 - 56*)
- 9 DEVOLVED DECISION-MAKING AND DEVELOPER CONTRIBUTIONS: UPDATE FOLLOWING WEST AREA WORKSHOP** Urban Growth Project Manager (*Pages 57 - 80*)

The West Area Committee agenda is usually in the following order:

- Planning Applications
- Open Forum for public contributions
- Delegated decisions and issues that are of public concern, including further public contributions

This means that main agenda items will not normally be considered until at least 8.00pm

Meeting Information

Open Forum

Members of the public are invited to ask any question, or make a statement on any matter related to their local area covered by the City Council Wards for this Area Committee. The Forum will last up to 30 minutes, but may be extended at the Chair's discretion. The Chair may also time limit speakers to ensure as many are accommodated as practicable.

Public Speaking on Planning Items

Area Committees consider planning applications and related matters. On very occasions some meetings may have parts, which will be closed to the public, but the reasons for excluding the press and public will be given.

Members of the public who want to speak about an application on the agenda for this meeting may do so, if they have submitted a written representation within the consultation period relating to the application and notified the Committee Manager that they wish to speak by **12.00 noon on the working day before** the meeting.

Public speakers will not be allowed to circulate any additional written information to their speaking notes or any other drawings or other visual material in support of their case that has not been verified by officers and that is not already on public file.

For further information on speaking at committee please contact Democratic Services on 01223 457013 or democratic.services@cambridge.gov.uk.

Further information is also available online at

<http://www.cambridge.gov.uk/public/docs/Having%20your%20say%20at%20meetings.pdf>

The Chair will adopt the principles of the public speaking scheme regarding planning applications for general planning items and planning enforcement items.

Cambridge City Council would value your assistance in improving the public speaking process of committee meetings. If you have any feedback please contact Democratic Services on 01223 457013 or democratic.services@cambridge.gov.uk.

Representations on Planning Applications

Public representations on a planning application should be made in writing (by e-mail or letter, in both cases stating your full postal address), within the deadline set for comments on that application. You are therefore strongly urged to submit your representations within this deadline.

Submission of late information after the officer's report has been published is to be avoided. A written representation submitted to the Environment Department by a member of the public after publication of the officer's report will only be considered if it is from someone who has already made written representations in time for inclusion within the officer's report.

Any public representation received by the Department after 12 noon two working days before the relevant Committee meeting (e.g. by 12.00 noon on Monday before a Wednesday meeting; by 12.00 noon on Tuesday before a Thursday meeting) will not be considered.

The same deadline will also apply to the receipt by the Department of additional information submitted by an applicant or an agent in connection with the relevant item on the Committee agenda (including letters, e-mails, reports, drawings and all other visual material), unless specifically requested by planning officers to help decision-making.

Filming, recording and photography

The Council is committed to being open and transparent in the way it conducts its decision-making. Recording is

permitted at council meetings, which are open to the public. The Council understands that some members of the public attending its meetings may not wish to be recorded. The Chair of the meeting will facilitate by ensuring that any such request not to be recorded is respected by those doing the recording.

Full details of the City Council's protocol on audio/visual recording and photography at meetings can be accessed via:

www.cambridge.gov.uk/democracy/ecSDDisplay.aspx?NA ME=SD1057&ID=1057&RPID=33371389&sch=doc&cat=13203&path=13020%2c13203.

Fire Alarm

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A loop system is available on request.

Meeting papers are available in large print and other formats on request prior to the meeting.

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Queries reports

on If you have a question or query regarding a committee report please contact the officer listed at the end of relevant report or Democratic Services on 01223 457013 or democratic.services@cambridge.gov.uk.

General Information

Information regarding committees, councilors and the democratic process is available at www.cambridge.gov.uk/democracy.

APPENDIX 1 – DEVELOPMENT PLAN POLICY, PLANNING GUIDANCE AND MATERIAL CONSIDERATIONS

1.0 Central Government Advice

1.1 National Planning Policy Framework (March 2012) – sets out the Government’s economic, environmental and social planning policies for England. These policies articulate the Government’s vision of sustainable development, which should be interpreted and applied locally to meet local aspirations.

1.2 Circular 11/95 – The Use of Conditions in Planning Permissions: Advises that conditions should be necessary, relevant to planning, relevant to the development permitted, enforceable, precise and reasonable in all other respects.

1.3 Community Infrastructure Levy Regulations 2010 – places a statutory requirement on the local authority that where planning permission is dependent upon a planning obligation the obligation must pass the following tests:

(a) necessary to make the development acceptable in planning terms;

(b) directly related to the development; and

(c) fairly and reasonably related in scale and kind to the development.

2.0 East of England Plan 2008

SS1: Achieving Sustainable Development

SS2: Overall Spatial Strategy

SS3: Key Centres for Development and Change

SS6: City and Town Centres

E1: Job Growth

E2: Provision of Land for Employment

E3: Strategic Employment Locations

E4: Clusters

E5: Regional Structure of Town Centres

E6: Tourism

H1: Regional Housing Provision 2001to 2021

H2: Affordable Housing

C1: Cultural Development

T1: Regional Transport Strategy Objectives and Outcomes

T2: Changing Travel Behaviour

T3 Managing Traffic Demand

T4 Urban Transport

T5 Inter Urban Public Transport
T8: Local Roads
T9: Walking, Cycling and other Non-Motorised Transport
T13 Public Transport Accessibility
T14 Parking
T15 Transport Investment Priorities

ENV1: Green Infrastructure
ENV3: Biodiversity and Earth Heritage
ENV6: The Historic Environment
ENV7: Quality in the Built Environment

ENG1: Carbon Dioxide Emissions and Energy Performance

WAT 2: Water Infrastructure
WAT 4: Flood Risk Management

WM6: Waste Management in Development

CSR1: Strategy for the Sub-Region
CSR2: Employment Generating Development
CSR4: Transport Infrastructure

3.0 Cambridgeshire and Peterborough Structure Plan 2003

Planning Obligation Related Policies

P6/1 Development-related Provision
P9/8 Infrastructure Provision
P9/9 Cambridge Sub-Region Transport Strategy

4.0 Cambridge Local Plan 2006

3/1 Sustainable development
3/3 Setting of the City
3/4 Responding to context
3/6 Ensuring coordinated development
3/7 Creating successful places
3/9 Watercourses and other bodies of water
3/10 Subdivision of existing plots
3/11 The design of external spaces
3/12 The design of new buildings
3/13 Tall buildings and the skyline
3/14 Extending buildings
3/15 Shopfronts and signage

4/1 Green Belt
4/2 Protection of open space
4/3 Safeguarding features of amenity or nature conservation value
4/4 Trees

4/6 Protection of sites of local nature conservation importance
4/8 Local Biodiversity Action Plans
4/9 Scheduled Ancient Monuments/Archaeological Areas
4/10 Listed Buildings
4/11 Conservation Areas
4/12 Buildings of Local Interest
4/13 Pollution and amenity
4/14 Air Quality Management Areas
4/15 Lighting

5/1 Housing provision
5/2 Conversion of large properties
5/3 Housing lost to other uses
5/4 Loss of housing
5/5 Meeting housing needs
5/7 Supported housing/Housing in multiple occupation
5/8 Travellers
5/9 Housing for people with disabilities
5/10 Dwelling mix
5/11 Protection of community facilities
5/12 New community facilities
5/15 Addenbrookes

6/1 Protection of leisure facilities
6/2 New leisure facilities
6/3 Tourist accommodation
6/4 Visitor attractions
6/6 Change of use in the City Centre
6/7 Shopping development and change of use in the District and Local Centres
6/8 Convenience shopping
6/9 Retail warehouses
6/10 Food and drink outlets.

7/1 Employment provision
7/2 Selective management of the Economy
7/3 Protection of Industrial and Storage Space
7/4 Promotion of cluster development
7/5 Faculty development in the Central Area, University of Cambridge
7/6 West Cambridge, South of Madingley Road
7/7 College and University of Cambridge Staff and Student Housing
7/8 Anglia Ruskin University East Road Campus
7/9 Student hostels for Anglia Ruskin University
7/10 Speculative Student Hostel Accommodation
7/11 Language Schools

8/1 Spatial location of development
8/2 Transport impact
8/4 Walking and Cycling accessibility
8/6 Cycle parking

8/8 Land for Public Transport
8/9 Commercial vehicles and servicing
8/10 Off-street car parking
8/11 New roads
8/12 Cambridge Airport
8/13 Cambridge Airport Safety Zone
8/14 Telecommunications development
8/15 Mullard Radio Astronomy Observatory, Lords Bridge
8/16 Renewable energy in major new developments
8/17 Renewable energy
8/18 Water, sewerage and drainage infrastructure

9/1 Further policy guidance for the Development of Areas of Major Change
9/2 Phasing of Areas of Major Change
9/3 Development in Urban Extensions
9/5 Southern Fringe
9/6 Northern Fringe
9/7 Land between Madingley Road and Huntingdon Road
9/8 Land between Huntingdon Road and Histon Road
9/9 Station Area

10/1 Infrastructure improvements

Planning Obligation Related Policies

3/7 Creating successful places
3/8 Open space and recreation provision through new development
3/12 The Design of New Buildings (*waste and recycling*)
4/2 Protection of open space
5/13 Community facilities in Areas of Major Change
5/14 Provision of community facilities through new development
6/2 New leisure facilities
8/3 Mitigating measures (*transport*)
8/5 Pedestrian and cycle network
8/7 Public transport accessibility
9/2 Phasing of Areas of Major Change
9/3 Development in Urban Extensions
9/5 Southern Fringe
9/6 Northern Fringe
9/8 Land between Huntingdon Road and Histon Road
9/9 Station Area
10/1 Infrastructure improvements (*transport, public open space, recreational and community facilities, waste recycling, public realm, public art, environmental aspects*)

5.0 Supplementary Planning Documents

5.1 **Cambridge City Council (May 2007) – Sustainable Design and Construction:** Sets out essential and recommended design

considerations of relevance to sustainable design and construction. Applicants for major developments are required to submit a sustainability checklist along with a corresponding sustainability statement that should set out information indicated in the checklist. Essential design considerations relate directly to specific policies in the Cambridge Local Plan 2006. Recommended considerations are ones that the council would like to see in major developments. Essential design considerations are urban design, transport, movement and accessibility, sustainable drainage (urban extensions), energy, recycling and waste facilities, biodiversity and pollution. Recommended design considerations are climate change adaptation, water, materials and construction waste and historic environment.

- 5.2 **Cambridgeshire and Peterborough Waste Partnership (RECAP): Waste Management Design Guide Supplementary Planning Document (February 2012):** The Design Guide provides advice on the requirements for internal and external waste storage, collection and recycling in new residential and commercial developments. It provides advice on assessing planning applications and developer contributions.
- 5.3 **Cambridge City Council (January 2008) - Affordable Housing:** Gives advice on what is involved in providing affordable housing in Cambridge. Its objectives are to facilitate the delivery of affordable housing to meet housing needs and to assist the creation and maintenance of sustainable, inclusive and mixed communities.
- 5.4 **Cambridge City Council (March 2010) – Planning Obligation Strategy:** provides a framework for securing the provision of new and/or improvements to existing infrastructure generated by the demands of new development. It also seeks to mitigate the adverse impacts of development and addresses the needs identified to accommodate the projected growth of Cambridge. The SPD addresses issues including transport, open space and recreation, education and life-long learning, community facilities, waste and other potential development-specific requirements.
- 5.5 **Cambridge City Council (January 2010) - Public Art:** This SPD aims to guide the City Council in creating and providing public art in Cambridge by setting out clear objectives on public art, a clarification of policies, and the means of implementation. It covers public art delivered through the planning process, principally Section 106 Agreements (S106), the commissioning of public art using the S106 Public Art Initiative, and outlines public art policy guidance.
- 5.6 **Old Press/Mill Lane Supplementary Planning Document (January 2010)** Guidance on the redevelopment of the Old Press/Mill Lane site.
Eastern Gate Supplementary Planning Document (October 2011) Guidance on the redevelopment of the Eastern Gate site. The purpose of this development framework (SPD) is threefold:

- To articulate a clear vision about the future of the Eastern Gate area;
- To establish a development framework to co-ordinate redevelopment within
- the area and guide decisions (by the Council and others); and
- To identify a series of key projects, to attract and guide investment (by the Council and others) within the area.

6.0 **Material Considerations**

Central Government Guidance

6.1 **Letter from Secretary of State for Communities and Local Government (27 May 2010)**

The coalition government is committed to rapidly abolish Regional Strategies and return decision making powers on housing and planning to local councils. Decisions on housing supply (including the provision of travellers sites) will rest with Local Planning Authorities without the framework of regional numbers and plans.

6.2 **Written Ministerial Statement: Planning for Growth (23 March 2011)**

Includes the following statement:

When deciding whether to grant planning permission, local planning authorities should support enterprise and facilitate housing, economic and other forms of sustainable development. Where relevant and consistent with their statutory obligations they should therefore:

(i) consider fully the importance of national planning policies aimed at fostering economic growth and employment, given the need to ensure a return to robust growth after the recent recession;

(ii) take into account the need to maintain a flexible and responsive supply of land for key sectors, including housing;

(iii) consider the range of likely economic, environmental and social benefits of proposals; including long term or indirect benefits such as increased consumer choice, more viable communities and more robust local economies (which may, where relevant, include matters such as job creation and business productivity);

(iv) be sensitive to the fact that local economies are subject to change and so take a positive approach to development where new economic data suggest that prior assessments of needs are no longer up-to-date;

(v) ensure that they do not impose unnecessary burdens on development.

In determining planning applications, local planning authorities are obliged to have regard to all relevant considerations. They should ensure that they give appropriate weight to the need to support economic recovery, that applications that secure sustainable growth are treated favourably (consistent with policy in PPS4), and that they can give clear reasons for their decisions.

6.3 City Wide Guidance

Arboricultural Strategy (2004) - City-wide arboricultural strategy.

Biodiversity Checklist for Land Use Planners in Cambridgeshire and Peterborough (March 2001) - This document aims to aid strategic and development control planners when considering biodiversity in both policy development and dealing with planning proposals.

Cambridge Landscape and Character Assessment (2003) – An analysis of the landscape and character of Cambridge.

Cambridge City Nature Conservation Strategy (2006) – Guidance on habitats should be conserved and enhanced, how this should be carried out and how this relates to Biodiversity Action Plans.

Criteria for the Designation of Wildlife Sites (2005) – Sets out the criteria for the designation of Wildlife Sites.

Cambridge City Wildlife Sites Register (2005) – Details of the City and County Wildlife Sites.

Cambridge and South Cambridgeshire Strategic Flood Risk Assessment (November 2010) - a tool for planning authorities to identify and evaluate the extent and nature of flood risk in their area and its implications for land use planning.

Strategic Flood Risk Assessment (2005) – Study assessing the risk of flooding in Cambridge.

Cambridge and Milton Surface Water Management Plan (2011) – A SWMP outlines the preferred long term strategy for the management of surface water. Alongside the SFRA they are the starting point for local flood risk management.

Cambridge City Council (2011) - Open Space and Recreation Strategy: Gives guidance on the provision of open space and recreation facilities through development. It sets out to ensure that open space in Cambridge meets the needs of all who live, work, study

in or visit the city and provides a satisfactory environment for nature and enhances the local townscape, complementing the built environment.

The strategy:

- sets out the protection of existing open spaces;
- promotes the improvement of and creation of new facilities on existing open spaces;
- sets out the standards for open space and sports provision in and through new development;
- supports the implementation of Section 106 monies and future Community Infrastructure Levy monies

As this strategy suggests new standards, the Cambridge Local Plan 2006 standards will stand as the adopted standards for the time-being. However, the strategy's new standards will form part of the evidence base for the review of the Local Plan

Balanced and Mixed Communities – A Good Practice Guide (2006)
– Produced by Cambridgeshire Horizons to assist the implementation of the Areas of Major Change.

Green Infrastructure Strategy for the Cambridgeshire Sub-Region (2006) - Produced by Cambridgeshire Horizons to assist the implementation of the Areas of Major Change and as a material consideration in the determination of planning applications and appeals.

A Major Sports Facilities Strategy for the Cambridge Sub-Region (2006) - Produced by Cambridgeshire Horizons to assist the implementation of the Areas of Major Change.

Cambridge Sub-Region Culture and Arts Strategy (2006) - Produced by Cambridgeshire Horizons to assist the implementation of the Areas of Major Change.

Cambridgeshire Quality Charter for Growth (2008) – Sets out the core principles of the level of quality to be expected in new developments in the Cambridge Sub-Region

Cambridge City Council - Guidance for the application of Policy 3/13 (Tall Buildings and the Skyline) of the Cambridge Local Plan (2006) (2012) - sets out in more detail how existing council policy can be applied to proposals for tall buildings or those of significant massing in the city.

Cambridge Walking and Cycling Strategy (2002) – A walking and cycling strategy for Cambridge.

Protection and Funding of Routes for the Future Expansion of the City Cycle Network (2004) – Guidance on how development can help achieve the implementation of the cycle network.

Cambridgeshire Design Guide For Streets and Public Realm (2007): The purpose of the Design Guide is to set out the key principles and aspirations that should underpin the detailed discussions about the design of streets and public spaces that will be taking place on a site-by-site basis.

Cycle Parking Guide for New Residential Developments (2010) – Gives guidance on the nature and layout of cycle parking, and other security measures, to be provided as a consequence of new residential development.

Air Quality in Cambridge – Developers Guide (2008) - Provides information on the way in which air quality and air pollution issues will be dealt with through the development control system in Cambridge City. It compliments the Sustainable Design and Construction Supplementary Planning Document.

The Cambridge Shopfront Design Guide (1997) – Guidance on new shopfronts.

Roof Extensions Design Guide (2003) – Guidance on roof extensions.

Modelling the Costs of Affordable Housing (2006) – Toolkit to enable negotiations on affordable housing provision through planning proposals.

Interim Planning Policy Guidance (IPPG) on the Protection of Public Houses in the City of Cambridge (2012) - sets out how applicants should justify their proposals for change of use, conversion or redevelopment of pub sites. It also lists the criteria that should be used in the assessment of the application for development proposals affecting the loss of a current or former public house on the safeguarded list of public house sites. The criteria include the public house to be marketed for 12 months as a public house free of tie and restrictive covenant, evidence to support diversification options have been explored and proven that it would not be economically viable to retain the building or site for its existing use and it has been otherwise demonstrated that the local community no longer needs the public house.

6.6 Area Guidelines

Cambridge City Council (2003)–Northern Corridor Area Transport Plan:

Cambridge City Council (2002)–Southern Corridor Area Transport Plan:

Cambridge City Council (2002)–Eastern Corridor Area Transport Plan:

Cambridge City Council (2003)–Western Corridor Area Transport Plan:

The purpose of the Plan is to identify new transport infrastructure and service provision that is needed to facilitate large-scale development and to identify a fair and robust means of calculating how individual development sites in the area should contribute towards a fulfilment of that transport infrastructure.

Buildings of Local Interest (2005) – A schedule of buildings of local interest and associated guidance.

Brooklands Avenue Conservation Area Appraisal (2002)

Cambridge Historic Core Conservation Area Appraisal (2006)

Storeys Way Conservation Area Appraisal (2008)

Chesterton and Ferry Lane Conservation Area Appraisal (2009)

Conduit Head Road Conservation Area Appraisal (2009)

De Freville Conservation Area Appraisal (2009)

Kite Area Conservation Area Appraisal (1996)

Newnham Croft Conservation Area Appraisal (1999)

Southacre Conservation Area Appraisal (2000)

Trumpington Conservation Area Appraisal (2010)

Mill Road Area Conservation Area Appraisal (2011)

West Cambridge Conservation Area Appraisal (2011)

Guidance relating to development and the Conservation Area including a review of the boundaries.

Jesus Green Conservation Plan (1998)

Parkers Piece Conservation Plan (2001)

Sheeps Green/Coe Fen Conservation Plan (2001)

Christs Pieces/New Square Conservation Plan (2001)

Historic open space guidance.

Hills Road Suburbs and Approaches Study (March 2012)

Long Road Suburbs and Approaches Study (March 2012)

Barton Road Suburbs and Approaches Study (March 2009)

Huntingdon Road Suburbs and Approaches Study (March 2009)

Madingley Road Suburbs and Approaches Study (March 2009)

Newmarket Road Suburbs and Approaches Study (October 2011)

Provide assessments of local distinctiveness which can be used as a basis when considering planning proposals

Station Area Development Framework (2004) – Sets out a vision and Planning Framework for the development of a high density mixed

use area including new transport interchange and includes the **Station Area Conservation Appraisal**.

Southern Fringe Area Development Framework (2006) – Guidance which will help to direct the future planning of development in the Southern Fringe.

West Cambridge Masterplan Design Guidelines and Legal Agreement (1999) – Sets out how the West Cambridge site should be developed.

Mitcham's Corner Area Strategic Planning and Development Brief (2003) – Guidance on the development and improvement of Mitcham's Corner.

Mill Road Development Brief (Robert Sayle Warehouse and Co-Op site) (2007) – Development Brief for Proposals Site 7.12 in the Cambridge Local Plan (2006)

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Agenda Item 3a

WEST/CENTRAL COMMITTEE

01ST NOVEMBER 2012

Application Number	12/0684/FUL	Agenda Item	
Date Received	25th June 2012	Officer	Ms Lorna Gilbert
Target Date	20th August 2012		
Ward	Newnham		
Site	99 Grantchester Meadows Cambridge CB3 9JN		
Proposal	Demolition of existing single storey side extension and replacement with three storey side extension, third storey including loft conversion plus single storey rear extension.		
Applicant	Mr Jason Brown 99 Grantchester Meadows Newnham Cambridgeshire CB3 9JN		

SUMMARY	<p>The development accords with the Development Plan for the following reasons:</p> <ul style="list-style-type: none">- It is considered the proposal would preserve the character and appearance of the conservation area- It is considered the proposal would not be detrimental to neighbours amenities- The proposal would comply with relevant policies
RECOMMENDATION	APPROVAL

1.0 SITE DESCRIPTION/AREA CONTEXT

- 1.1 The property is an end of terrace house located on the northern side of Grantchester Meadows. It is bordered to the north-east by No.97 Grantchester Meadows. To the west is an access road leading to 103a Grantchester Meadows. The property of No.103 Grantchester Meadows also lies to the south-west beyond the access Road. The properties numbered 101, 101a

and 103a are located to the north-west of the property. There is a path to the north of the property and beyond this is No.22 Marlowe Road. No.92 Grantchester Meadows is located to the south-east on the opposite side of the street.

- 1.2 The site falls within Conservation Area No.8 (Newnham Croft Conservation Area).

2.0 THE PROPOSAL

- 2.1 The proposal involves:

The demolition of an existing single storey side extension.
Erection of a two-storey side extension.
Loft conversion.
Single storey rear extension.

- 2.2 The materials proposed include brick walls to match the existing house and slate on the sloped roofs to match existing. Lead sheets would be applied to vertical faces on dormers and loft extension. The windows would be painted timber to match existing.

- 2.3 Amended plans have been received which show the following revisions:

Rear ridge height amended.
All flank windows have been labelled obscure glazed.

- 2.4 The application is accompanied by the following supporting information:

1. Design and Access Statement
2. Drawings

- 2.5 The application is brought before Committee at the request of Councillor Sian Reid for the following reasons:

The degree of the increased mass, doubts over the fit of its visual form with the street and nearby dwellings and overlooking.

3.0 SITE HISTORY

Reference	Description	Outcome
11/1500/FUL	Demolition of existing single storey side extension and replacement with three storey side extension, third storey including loft conversion plus single storey rear extension.	Withdrawn 29.3.12
11/0671/FUL	Demolition of existing single storey side extension and replace with three storey side extension, third storey including loft conversion plus single storey rear	Withdrawn 11.8.11

4.0 PUBLICITY

4.1 Advertisement:	Yes
Adjoining Owners:	Yes
Site Notice Displayed:	Yes

5.0 POLICY

5.1 See Appendix 1 for full details of Central Government Guidance, East of England Plan 2008 policies, Cambridgeshire and Peterborough Structure Plan 2003 policies, Cambridge Local Plan 2006 policies, Supplementary Planning Documents and Material Considerations.

5.2 Relevant Development Plan policies

PLAN	POLICY NUMBER
East of England Plan 2008	ENV6 ENV7
Cambridge Local Plan 2006	3/1 3/7 3/11 3/14 4/11

5.3 Relevant Central Government Guidance, Supplementary Planning Documents and Material Considerations

Central Government Guidance	National Planning Policy Framework March 2012 Circular 11/95 Community Infrastructure Levy Regulations 2010
Supplementary Planning Documents	Sustainable Design and Construction
Material Considerations	<u>Central Government:</u> Letter from Secretary of State for Communities and Local Government (27 May 2010) Written Ministerial Statement: Planning for Growth (23 March 2011)
	<u>Citywide:</u> Arboricultural Strategy Roof Extensions Design Guide
	<u>Area Guidelines:</u> Conservation Area Appraisal: Newnham Croft

6.0 CONSULTATIONS

Cambridgeshire County Council (Engineering)

6.1 No comment.

Urban Design and Conservation Team

- 6.2 The proposed extensions are not detrimental to the character and appearance of the conservation area and therefore adhere to policy 4/11.
- 6.3 The above responses are a summary of the comments that have been received. Full details of the consultation responses can be inspected on the application file.

7.0 REPRESENTATIONS

- 7.1 The owners/occupiers of the following addresses have made representations: 101 and 101a Grantchester Meadows.
- 7.2 The representations can be summarised as follows:

Technical points raised:

The ridge on the rear extension of the property is shown significantly higher up the main than in reality it is. The result of this is that with the eastern elevations of the proposed second floor extension, the area of vertical lead side to this extension, will be 100-150% higher than illustrated.

Whilst it is noted that the site plan is now correct at the northern end it is still not correct in the middle which affects the width of the extension.

Objections:

Proposal appears an extremely dominant mass when viewed from Grantchester Meadows.

Vertical lead cladding of the flat roofed second floor extension is going to be very prominent from Grantchester Meadows and Marlow Road and remains an intrusive and out of character form in the street scene.

The side elevation on to our driveway has a number of windows as well as an arched opening adjacent to the front door. All of these windows are borrowing light and space from our driveway rather than from the application site. These windows cannot be openable (unless they are totally inward opening windows), cannot be cleaned, let alone constructed.

The Oriel window, which has been claimed to have obscure glass, nevertheless means that when the windows are open it will have a direct view along all the private amenity spaces of 103, 105, 107 and 109 Grantchester Meadows.

Massive increase in internal floor area.

Can appreciate the applicant wishes to expand the property, however these continuous attempts at tinkering with the design are not overcoming the issue of a building of too much mass and volume.

It is clearly a significant over development and will seriously impact on the Conservation Area and its neighbours.

I have understood from officers that extensions to buildings, should be subordinate to the original volume.

The comparison which the Conservation Officer makes between the proposals and the tall flank wall in Victorian brickwork is worrying. The older wall – which pre-dates the Edwardian terraced house by some 80 or more years is only 7m or so long. The wall proposed under this application extends 11.7m along the boundary – nearly 70% longer and a further 4.8m as a single storey extension.

- 7.3 The above representations are a summary of the comments that have been received. Full details of the representations can be inspected on the application file.

8.0 ASSESSMENT

- 8.1 From the consultation responses and representations received and from my inspection of the site and the surroundings, I consider that the main issues are:

1. Context of site, design, external spaces and impact on the conservation area
2. Residential amenity
3. Third party representations

Context of site, design, external spaces and impact on the conservation area

- 8.2 There have been two previous proposals to extend the property of No.99 Grantchester Meadows which were both withdrawn.
- 8.3 This application relates to an end of terrace house located within the Newnham Croft Conservation Area. The Newnham Croft Conservation Area Appraisal is relevant to this application. The concern is the impact of the proposal on the character and appearance of the conservation area.

- 8.4 The Newnham Croft Conservation Area Appraisal explains how proposals for the alteration and extension of buildings in the conservation area should respect the character and appearance of the building and the impact on neighbouring properties.
- 8.5 Comments were received from the Council's Conservation team. They are supportive of the scheme subject to conditions. They explain how the proposed elevation will create a long west elevation to the access drive, however this will be broken up on the first floor by the small side return where the existing two storey element will meet the new extension. This will not be out of character in this part of the conservation area as the existing side elevation of no.103, although not as long as the proposed for no.99, is a three storey blank façade. An objection received disputes the comparison to this nearby property.
- 8.6 In my opinion, the western elevation would be broken up by the set back of the two storey extension. This helps to lessen its mass and reduce its visual impact when viewed along the nearby streets. The majority of the single storey rear extension would be screened by the existing boundary treatment and shrubs growing along the boundary. The roof additions are located behind the front roof ridge and are set in from the western elevation. The vertical lead cladding is set in from the western elevation and would only be obliquely visible from ground level. The proposal also includes a two storey side extension. I am conscious that the property is part of a row of terraced houses that are relatively uniform in design. The proposed side addition includes a new door. This is set in from the front elevation under a first floor overhang, which I consider would help to minimise the impact of this element. The side extension has been designed to complement the appearance of the house.
- 8.7 The proposal does involve a number of extensions and does increase the mass of the property, however, it is considered that the broken form and the position of the extensions help to reduce the impact of the proposal and would preserve the character and appearance of the conservation area.
- 8.8 In my opinion the proposal is compliant with Cambridge Local Plan (2006) policies 3/7, 3/11, 3/14 and 4/11.

Residential Amenity

Impact on amenity of neighbouring occupiers

- 8.9 The eastern facing main wall at No.103 Grantchester Meadows contains no windows. There is a first floor flank window on the rear projection. This rear projection is set back from the boundary. All side windows on the proposal would be obscure glazed. These windows serve bathrooms, a hall, utility room and a bedroom. The bedroom has a second window also at the rear. All the windows are capable of being non-opening, however, in my opinion this would not be necessary as they do not directly face neighbours windows. The flank window at this neighbouring property would not be directly opposite the Oriel window and is located towards the rear wall of the two storey rear projection. There would be a gap of 8.5m between the Oriel window and flank window at No.103 Grantchester Meadows. The orientation of this neighbour to the west of the proposal avoids it from resulting in an unreasonable loss of light to this property and the distance between these properties I consider avoids there being any detrimental harm to its outlook. I do not consider there to be an issue with the windows overlooking the access road that runs along side the property.
- 8.10 No.97 Grantchester Meadows is a mid-terraced house to the east of the proposal. The single storey extension extends out 4.1m along this boundary and up to 2.2m at the eaves with a hipped roof by this neighbour. No flank windows are proposed facing this neighbour. The roof light proposed is in a sloped roof and would be too high to lead to a loss of privacy to this neighbour. This neighbouring property has not been extended at the rear. The orientation of this neighbour to the east avoids it from experiencing an unreasonable loss of light from the proposal. It is considered outlook from this neighbour would not be detrimentally affected because of the low height of the proposal along the boundary.
- 8.11 There is an access drive to properties behind Grantchester Meadows. No.103a Grantchester Meadows is 11m away from the end of the single storey rear extension. In my opinion, the position and distance of this property from the proposal would avoid detrimental harm to their amenity.

- 8.12 An objector referred to how the Oriel window if opened could overlook amenity space at No.103, 105, 107 and 109 Grantchester Meadows. No.103 Grantchester Meadows is the nearest neighbour. The proposed flank windows would be obscure glazed which would help to lessen the impact on neighbouring residents. The Oriel window serves bedroom 2. This room also has a rear window, which I consider to be the main window for the room. The rear garden at No.103 Grantchester Meadows is located 5m from the Oriel window. I consider that this distance would not be detrimental to the privacy of its neighbours because the property is in an urban area where properties can be in relatively close proximity to one another. The access road also helps to separate the property from its nearest neighbour to the west, No.103 Grantchester Meadows. The rear gardens of No.105, 107 and 109 Grantchester Meadows are beyond No.103 Grantchester Meadows and it is considered their privacy would not be compromised by the proposal because of the distance between them.
- 8.13 In my opinion the proposal adequately respects the residential amenity of its neighbours and the constraints of the site and I consider that it is compliant with Cambridge Local Plan (2006) policies 3/4 and 3/7.

Amenity for future occupiers of the site

- 8.14 In my opinion the proposal provides a high-quality living environment and an appropriate standard of residential amenity for future occupiers, and I consider that in this respect it is compliant with Cambridge Local Plan (2006) policies 3/7 and 3/14.

Third Party Representations

- 8.15 A couple of technical points were raised by a third party. The agent was contacted with regard to these comments. Amended drawing number GA –DCDB99GRA.7 Rev.F was received that addressed the point about the appearance of the vertical lead cladding on the east elevations. The agent has confirmed by email that the site plan is correct. They acknowledged that they had in the past altered the northern boundary.

- 8.16 The workability of the proposed flank windows has been questioned. They refer to how the windows are borrowing light and space from the adjacent driveway and that the windows cannot be openable (unless inward opening), cannot be cleaned or constructed. The windows would be capable of being constructed on the application site. Issues of maintenance are not for planning and are for the applicant to resolve. I do not consider there to be any issue with windows on the western elevation receiving light.

9.0 RECOMMENDATION

1. APPROVE subject to the following conditions and reasons for approval:

1. The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

Reason: In accordance with the requirements of section 51 of the Planning and Compulsory Purchase Act 2004.

2. No roofs or walls shall be constructed until full details of the type and source of roof covering materials and the ridge, eaves and hip details, if appropriate, and bricks to be used, have been submitted to the local planning authority as samples and approved in writing. Roofs and walls shall thereafter be constructed only in accordance with the approved details. All new brickwork shall match exactly the historic work nearby in terms of bond, mortar mix design, joint thickness, pointing technique, brick dimension, colour and texture, etc.

Reason: To avoid harm to the Conservation Area. (Cambridge Local Plan 2006, policies 4/11)

3. All new joinery [window frames, etc.] shall be recessed at least 50 / 75mm back from the face of the wall / fa de. The development shall be carried out in accordance with the approved details.

Reason: To avoid harm to the special interest of the Conservation Area. (Cambridge Local Plan 2006, policy 4/11)

4. All new joinery is to be of timber and not metal or plastic.

Reason: To avoid harm to the special interest of the Conservation Area. (Cambridge Local Plan 2006, policy 4/11)

Reasons for Approval

1. This development has been approved, conditionally, because subject to those requirements it is considered to conform to the Development Plan as a whole, particularly the following policies:

East of England plan 2008: ENV6 ENV7

Cambridge Local Plan (2006): 3/1 3/7 3/11 3/14 4/11

2. The decision has been made having had regard to all other material planning considerations, none of which was considered to have been of such significance as to justify doing other than grant planning permission.

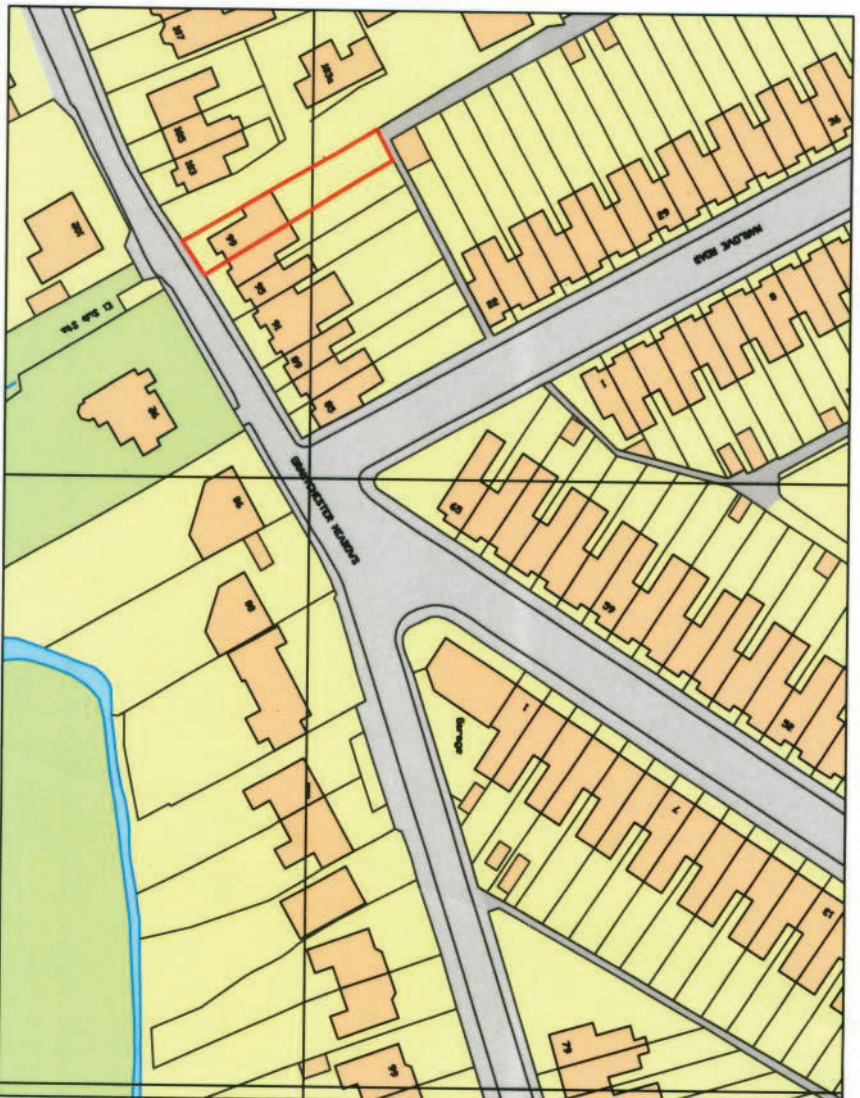
These reasons for approval can be a summary of the reasons for grant of planning permission only. For further details on the decision please see the officer report online at www.cambridge.gov.uk/planningpublicaccess or visit our Customer Service Centre, Mandela House, 4 Regent Street, Cambridge, CB2 1BY between 8am to 6pm Monday to Friday.

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Under Section 100D of the Local Government Act 1972, the following are background papers for each report on a planning application:

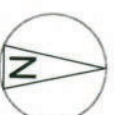
1. The planning application and plans;
2. Any explanatory or accompanying letter or document from the applicant;
3. Comments of Council departments on the application;
4. Comments or representations by third parties on the application as referred to in the report plus any additional comments received before the meeting at which the application is considered; unless (in each case) the document discloses "exempt or confidential information"
5. Any Structure Plan, Local Plan or Council Policy Document referred to in individual reports.

These papers may be inspected on the City Council website at:
www.cambridge.gov.uk/planningpublicaccess
or by visiting the Customer Service Centre at Mandela House.



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Location Plan



A 10.05.12 ISSUED FOR PLANNING
 rev: date description

mb th
 |drwn |chkd

1. do not scale from this drawing, use figured dimensions, only
2. all dimensions are in mm unless otherwise stated and to be checked on site before construction
3. this drawing to be read in conjunction with all relevant architectural, civil/structural and service engineer's drawings & specifications.
4. all discrepancies to be notified to the designer immediately.

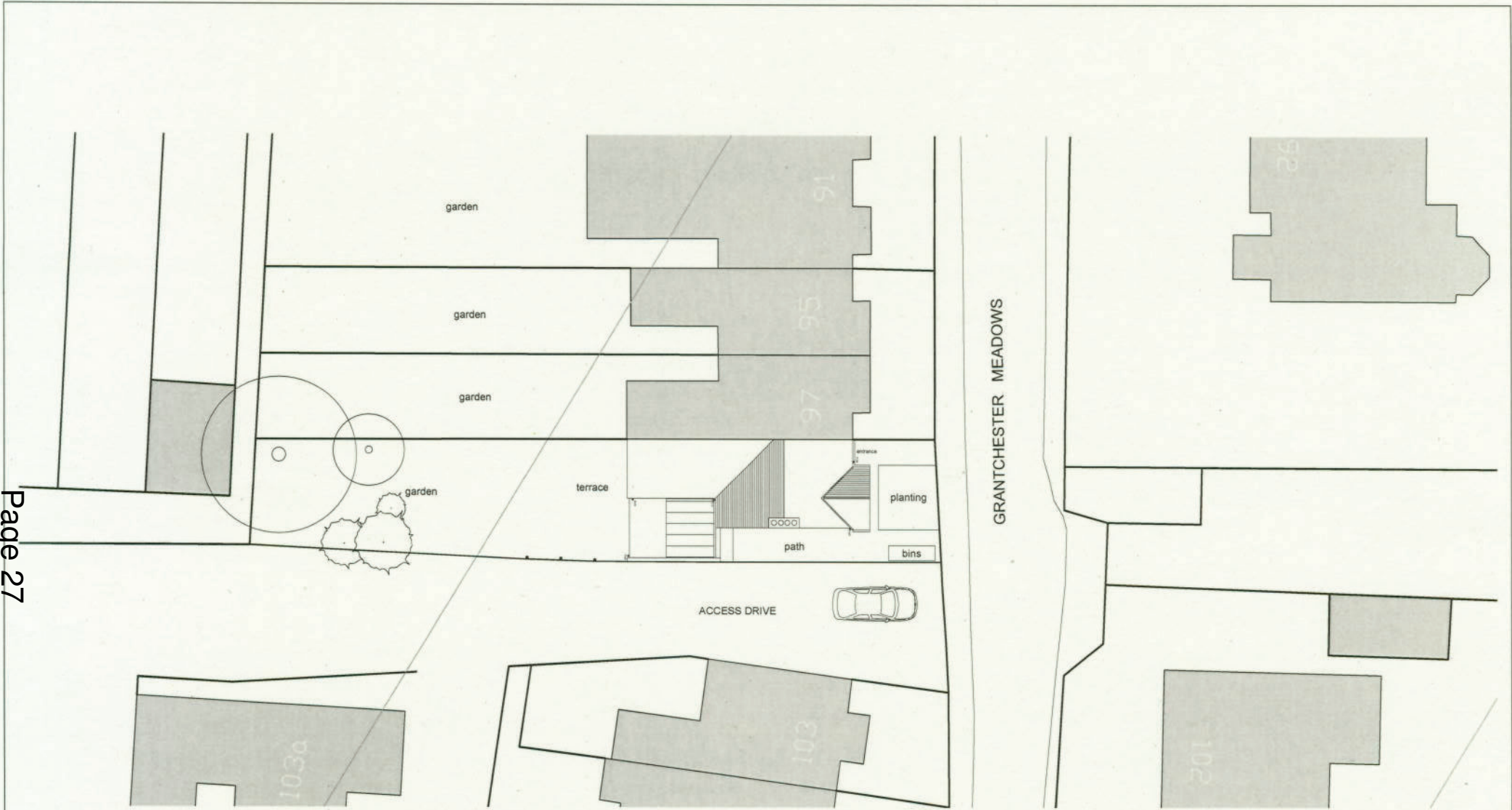
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client	Mr J Brown	scale	1:1250	date	18 Oct 11	wmp	mb	chkd	th	dwg ref	GA-DCDB99GRA.1	rev	A
job	Page 25	title	Location Plan										
	Meadows, Cambridge												



15 Marrowe Road
 Hemming Croft
 CB3 9JW
 t. 01223 300 858
 f. 01223 308 855
 m. 07780 243 514

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Site Plan as Existing

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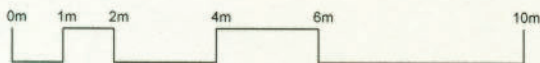
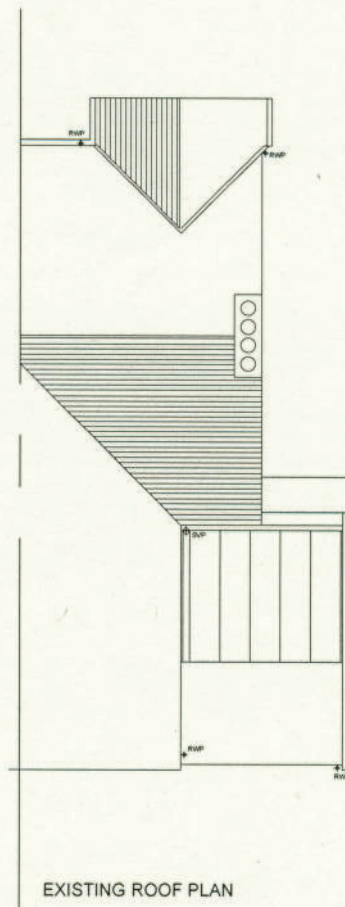
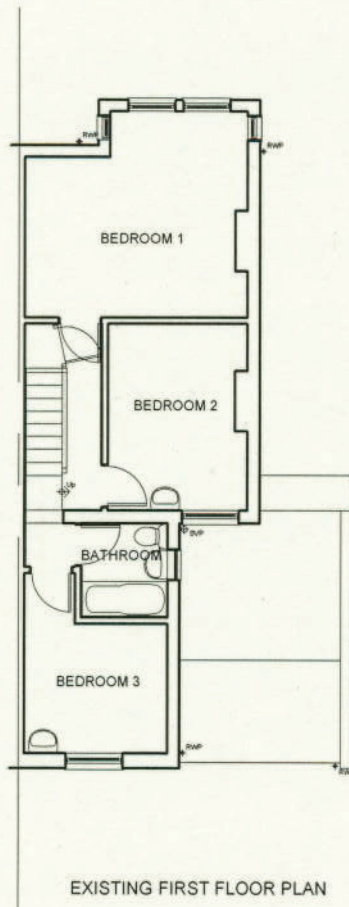
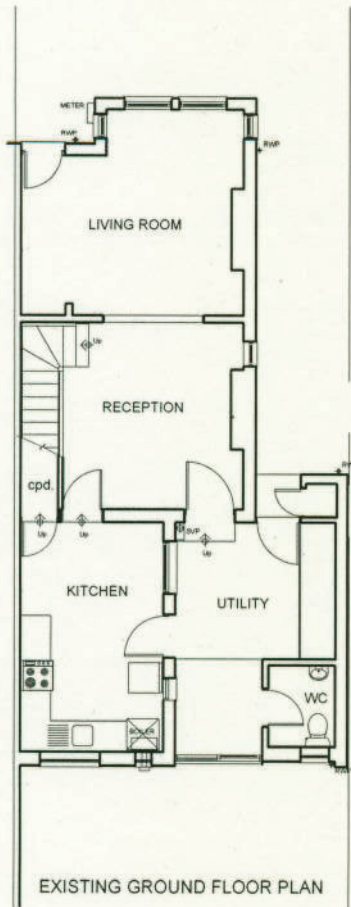
B	10.05.12	ISSUED FOR PLANNING
A	31.10.11	Amended
rev.	date	description

mb th
 mb th
 drwn chkd



client	Mr J Brown
job	99 Grantchester Meadows, Cambridge
title	Site Plan as Existing
scale	1:200
date	18 Oct '11
dwg ref.	GA - DCDB99GRA.2

CROFT DESIGN & BUILD <small>www.croft.co.uk</small>	18 Malvern Road New Barn Craft Cambridge CB3 9JW
	t: 01223 300 855 f: 01223 300 856 m: 07780 843 511
rev	B



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rev.	date	description
B	10.05.12	ISSUED FOR PLANNING
A	31.10.11	AMENDED

mb th
mb th
drwn chkd



client	Mr J Brown
job	99 Grantchester Meadows, Cambridge
title	Floor Plans as Existing
scale	1:100
date	18 Oct '11
drawn	mb
chkd	th

	16 Marlows Road Newnham Croft Cambridge CB3 9JW
	t. 01223 300 888 f. 01223 309 656 m. 07760 843 514
www.croftdb.co.uk	
dwg ref. GA - DCDB99GRA.3	rev. B



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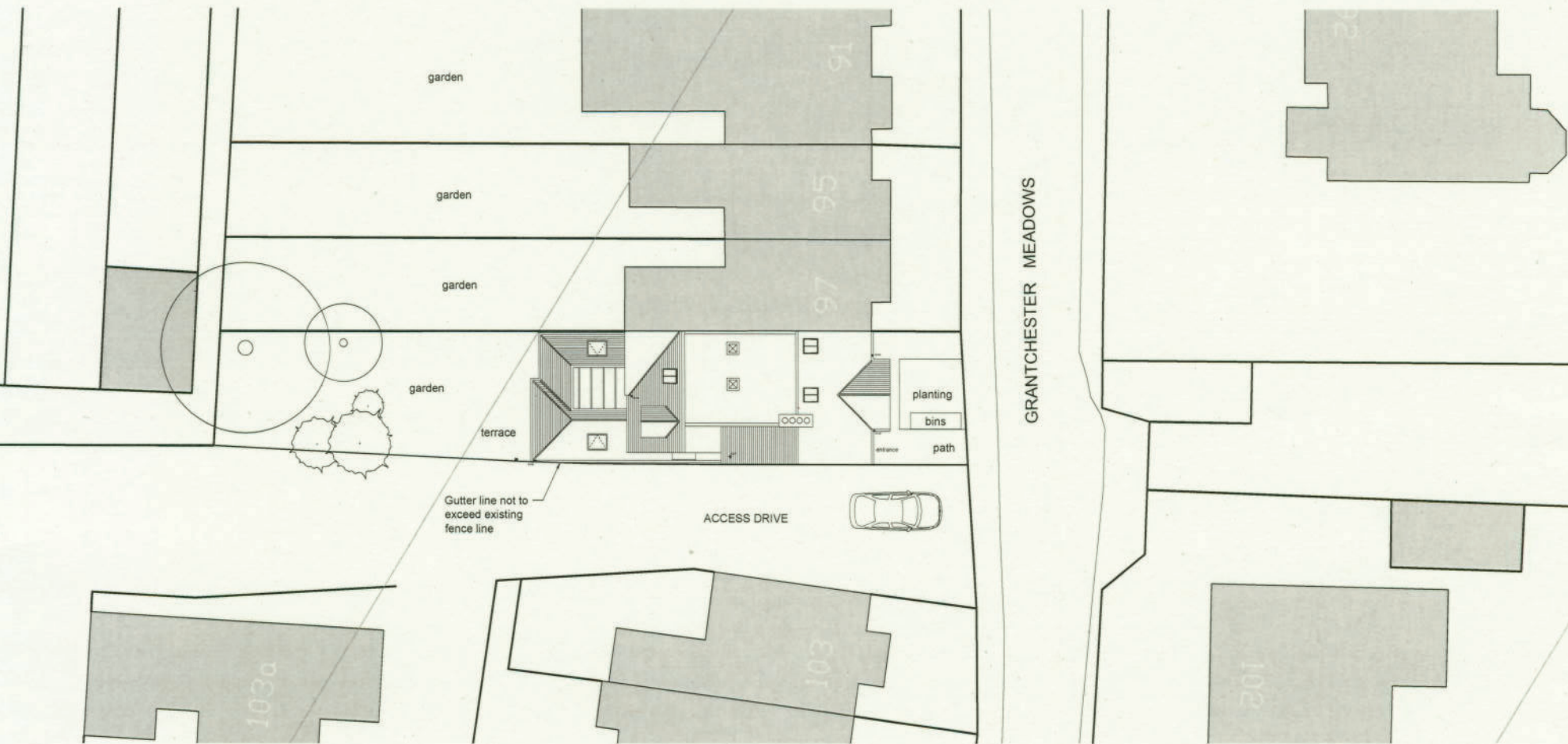
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B	10.05.12	ISSUED FOR PLANNING
A	31.10.11	AMENDED

mb	th
mb	th
mb	th
drwn	chkd

client: Mr J Brown
 job: 99 Grantchester Meadows, Cambridge
 title: Elevations & Section as Existing
 scale @ A3: 1:100
 date: 18 Oct '11
 drawn: mb
 checked: th
 dwg ref: GA - DCDB99GRA.4



18 Marlowe Road
 Newnham Croft
 Cambridge
 CB3 9JW
 t: 01223 300 998
 f: 01223 300 090
 e: 01773 843 314



Site Plan as Proposed

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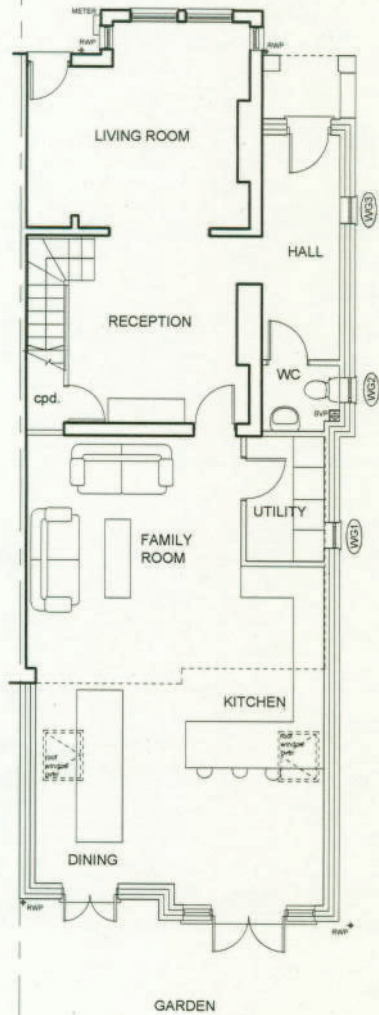
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B	05.04.12	AMENDED
A	31.10.11	AMENDED
rev.	date	description

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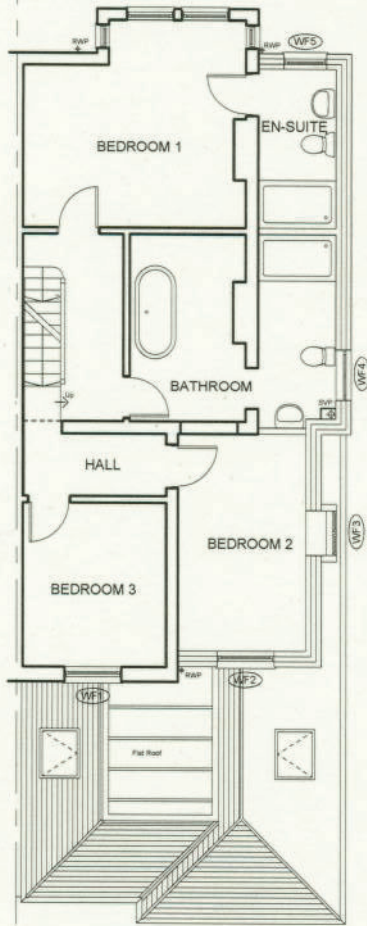
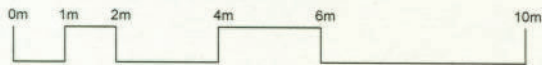


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job	99 Grantchester Meadows, Cambridge
title	Site Plan as Proposed
scale	1:200
date	18 Oct '11
drawn	mb
chkd	th

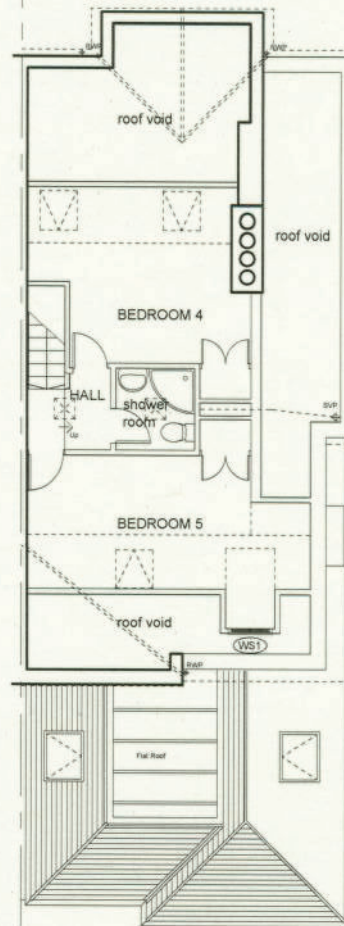
CROFT DESIGN & BUILD <small>www.croft.co.uk</small>	10 Narrows Road Newnham Drift Cambridge CB3 9JW
	t: 01223 305 855 f: 01223 305 856 m: 07750 825 814
dwg ref.	GA - DCDB99GRA.5
rev	C



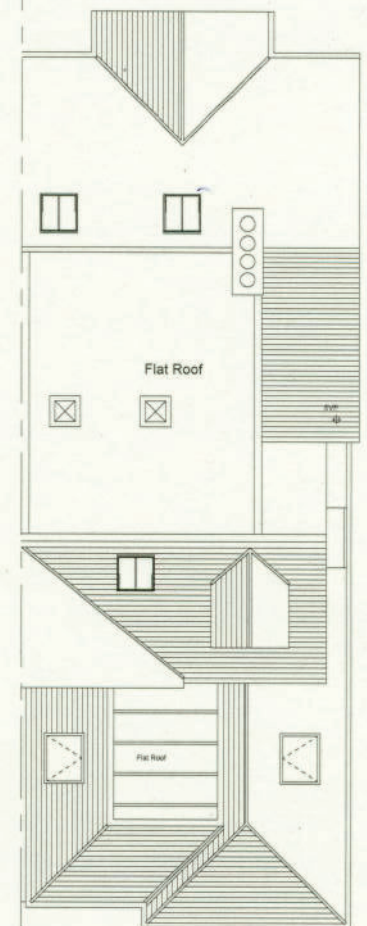
PROPOSED GROUND FLOOR PLAN



PROPOSED FIRST FLOOR PLAN



PROPOSED SECOND FLOOR PLAN



PROPOSED ROOF PLAN

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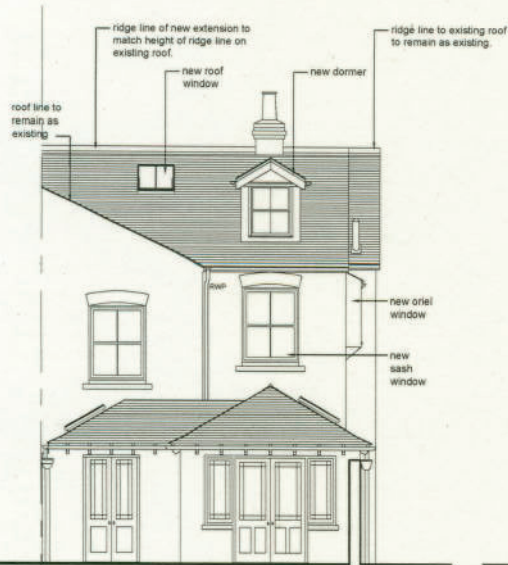
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C	05.04.12	AMENDED	mb	th
B	15.11.11	AMENDED	mb	th
A	31.10.11	AMENDED	mb	th
rev.	date	description	drwn	chkd



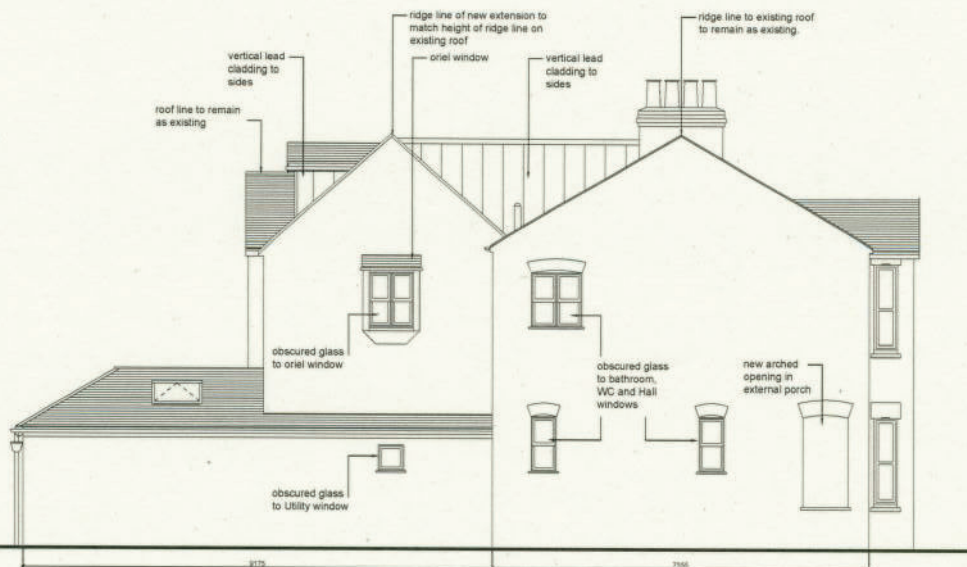
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job	99 Grantchester Meadows, Cambridge
title	Floor Plans as Proposed
scale	1:100
date	18 Oct '11
dwg ref.	GA - DCDB99GRA.6

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18 HERONS ROAD Newman Croft Cambridge CB2 9JN
T: 01223 300 888 F: 01223 304 885 M: 07700 803 514
rev. D



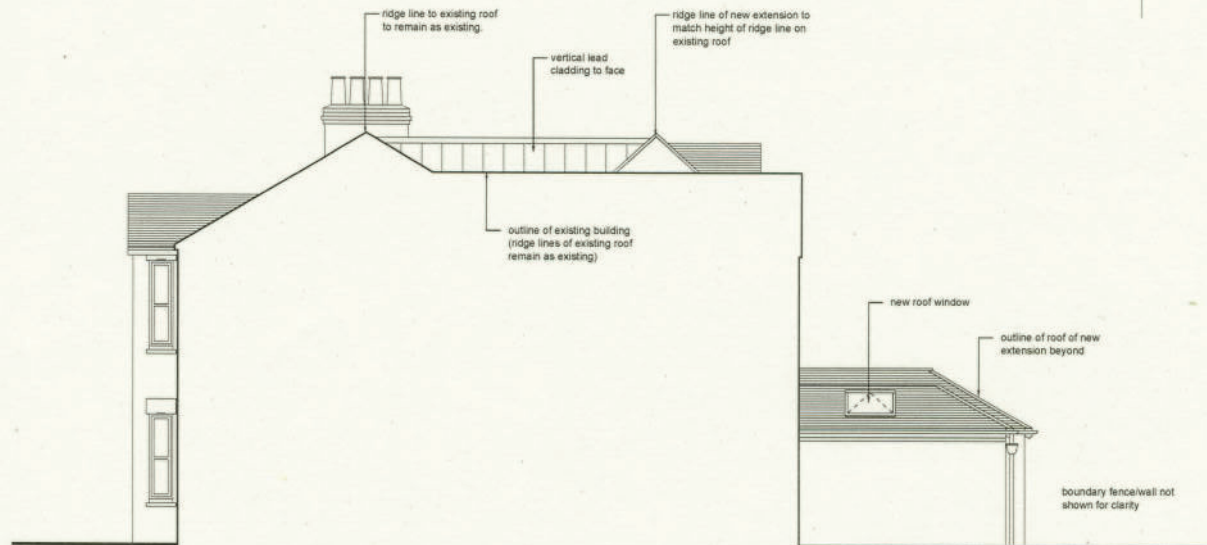
PROPOSED REAR ELEVATION



PROPOSED WEST ELEVATION



PROPOSED FRONT ELEVATION



PROPOSED EAST ELEVATION (view from No.97)

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rev.	date	description
F	27.07.12	ISSUED FOR PLANNING
E	14.06.12	ISSUED FOR PLANNING
D	10.05.12	ISSUED FOR PLANNING
C	05.04.12	AMENDED
B	15.11.11	AMENDED
A	31.10.11	AMENDED

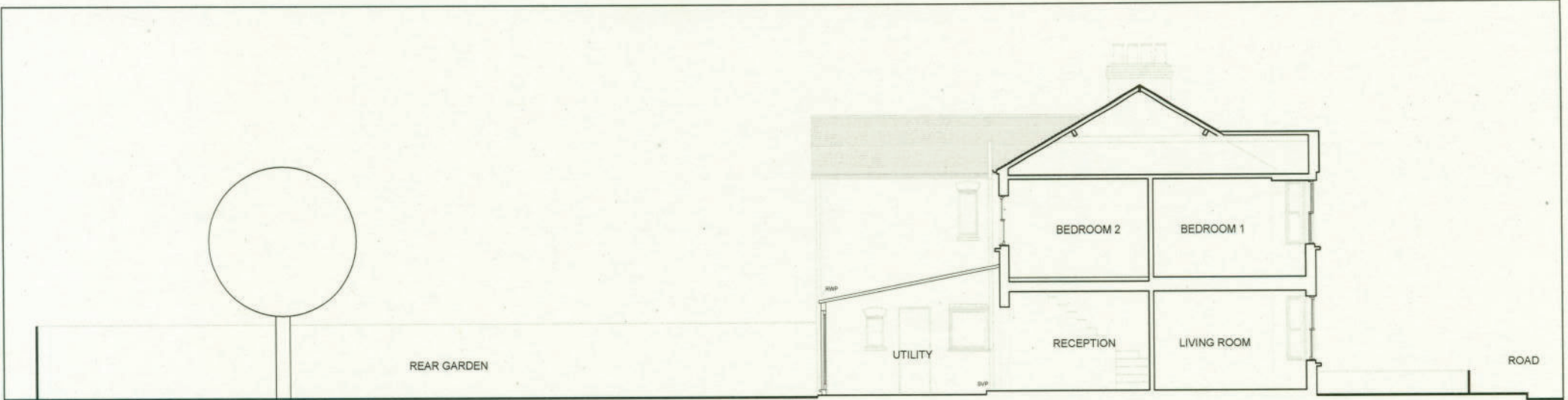
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client Mr J Brown
job 99 Grantchester Meadows, Cambridge
title Elevations as Proposed

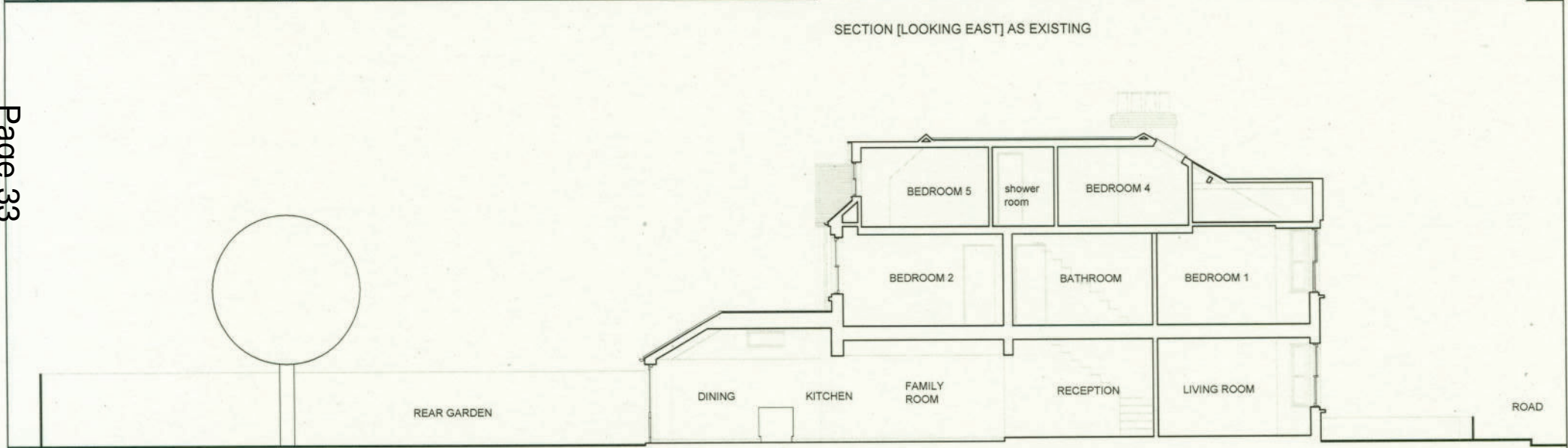
scale @ A3 1:100 date 18 Oct '11 mb th dwg ref GA - DCDB99GRA.7 rev F

CROFT
DESIGN & BUILD
18 Malpas Road
Newham Craft
Cambridge
CB9 5JW
t. 01223 366 855
f. 01223 366 856
e. 01223 363 512

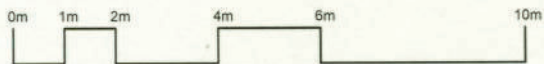
PLANNING



SECTION [LOOKING EAST] AS EXISTING



SECTION [LOOKING EAST] AS PROPOSED



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- 4 all discrepancies to be notified to the designer immediately

B	27.07.12	ISSUED FOR PLANNING
A	22.06.12	ISSUED FOR PLANNING
rev	date	description

mb th
mb th
drwn chkd

client Mr J Brown
 job 99 Grantchester Meadows, Cambridge
 title Sections As Existing & As Proposed
 scale 1:100
 date 14 Jun'12
 dwg ref mb th



16 Station Road
 Newmarket (Croft)
 Cambridgeshire
 CB8 5JW
 t 01223 350 555
 f 01223 248 044
 m 07760 843 014

GA - DCDB99GRA.8 B

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WEST / CENTRAL AREA COMMITTEE

23 August 2012

7.00 - 10.40 pm

Present: Councillors Reiner (Chair), Kightley (Vice-Chair), Bick, Hipkin, Rosenstiel, Smith and Tucker.

County Councillors Nethsingha and Whitebread

Officers:

Head of Human Resources: Deborah Simpson

Principal Planning Officer: Toby Williams

Project Delivery and Environment Manager: Andrew Preston

Anti-social Behaviour Officer: Sarah Steggles

Committee Manager: Toni Birkin

Also in Attendance

Chief Inspector Neil Sloan

Police Sergeant Andrea Gilbert

Community Fire Safety Officer Jim Meikle

FOR THE INFORMATION OF THE COUNCIL**12/44/WAC Apologies**

Apologies were received from County Councillor Brooks-Gordon and City Councillors Cantrill and Reid.

12/45/WAC Declarations of Interest (Planning)

There were no declarations of interest.

12/46/WAC Planning Applications

3a 12/0614/FUL - Radcliffe Court, Rose Crescent

The committee received an application to replace the facade to the existing residential flats, common parts entrances at ground and second floor levels and associated refurbishment.

Ms Dupuont addressed the committee on behalf of the applicant in support of the application.

RESOLVED (unanimously) to accept the officer recommendations and to approve planning permission as per the agenda.

3b 12/0615/LBC - Radcliffe Court, Rose Crescent

The committee received an application for, Listed Building Consent, to replace the facade to the existing residential flats, common parts entrances at ground and second floor levels and associated refurbishment.

RESOLVED (unanimously) to accept the officer recommendations and to approve planning permission as per the agenda.

3c 12/0709/FUL - 108 Barton Road

The committee received an application for an amendment to an existing application (10/0805/FUL) relating to the velux windows in the east elevation. The officer recommended approval of the application subject to an additional condition:

The proposed velux windows on the east elevation roof slope facing 106 Barton Road shall serve first floor living space only and not serve any conversion into habitable or storage space of the roof void below the velux windows to serve additional second floor living space.

Reason: In the interests of the amenity of the occupants of 106 Barton Road (Cambridge Local Plan policy 3/14)'

Objectors Ghanim Wadhida and Shadia Taha were unable to attend and had requested that a statement be read out on their behalf making the following points in objection to the application:

- i. The current clear glass and openable windows were installed without permission.
- ii. The windows are not needed for the current configuration of the property, which would suggest the applicant plans to install a habitable floor at a later date.
- iii. Previous development of the property has caused a loss of privacy for neighbours.
- iv. If permission is granted the objector would request this be restricted to obscure glass and non openable.

RESOLVED (unanimously) to accept the officer recommendations and to approve planning permission subject to the additional condition as detailed above.

12/47/WAC Chair's Announcement: S106 Workshops

The Chair read the following statement regarding S106 Workshops.

Developers are often asked to make payments to the City Council to address the impact of their developments on Cambridge. These developer (or Section 106) contributions are used to provide or improve local amenities such as play areas, parks and open spaces, sports facilities and community centres.

The City Council has agreed to devolve to Area Committees decisions on which new local projects will be funded from particular types of developer contributions. To help inform these decisions, the City Council is holding public meetings in each area to seek views on current facilities and how these could be improved to help meet changing local needs, within the amounts of money available to spend in each area.

The West/Central Area Workshop will be held on Thursday 13 September 2012 at 7.30pm at Castle Methodist Church Hall.

Invitations are being sent out to Residents Associations and local community groups. Members of the public were invited to attend and take part.

The Chair announced that new feedback forms were available on tables around the room and requested feedback from attendees.

12/48/WAC Declarations of Interest (Main Agenda Item)

There were no declarations of interest.

12/49/WAC Minutes

The minutes of the meeting of the 21st June 2012 were approved and signed as a correct record.

12/50/WAC Matters and Actions arising from the Minutes

In the absence of Councillor Cantrill, the Project Delivery and Environment Manager responded to the outstanding action relating to cycle signage on Christ's Piece. The existing signage was agreed to be poor and did not cover all access point to the area. Additional signage would be added at appropriate locations.

12/51/WAC Open Forum

(Q1) Richard Taylor

Was planning permission obtained for moving the windmill on Midsummer Common? If not, why not?

Councillor Cantrill was not present to respond to this question and will be asked to respond to Mr Taylor direct, outside the meeting.

Action

(Q2) Jim Chisholm

Other parts of the Country (Oxford) are taking more pro active approach to enforcing 20phm speed limits. Why is so little action being taken in Cambridge?

Chief Inspector Sloan responded. Action had taken place and the Police force was committed to Road Safety. However, Police action alone would not address this problem. Improved signage, public awareness and education combined with police action would provide a long-term solution. A change of culture and public attitude was needed.

Councillor Whitebread confirmed that the County Council had had productive discussions with Stagecoach regarding the 20mph limit and were making good progress in raising awareness.

Members further suggested that taxis were also part of the problem and further consultations were needed to address this.

(Q3) Martin Lucas-Smith

On behalf of Cambridge Cycling Campaign the recent Police action requiring cyclist to purchase lights instead of issuing tickets was welcomed.

Members agreed that this innovation was a good approach to an annual problem.

(Q4) Richard Taylor

How is this committee going to respond to the East Area Committees call for a dispersal zone? East Area Committee suggested the order would only be effective if East Road and Burleigh Street were included.

Councillor Bick responded. Dispersal orders were not in the gift of the Council. Area Committees can comment and support orders but cannot impose them. West Central Committee would consider this matter once the Police had had time to respond to the East Area Committee.

(Q5) Peter Constable

Young people gather on Jesus Green in the late evening and cause problems for local residents. What should the public do?

Incidents of this nature should be reported on the Police non-emergency number (101). The police would then decide if the situation warranted a visit.

(Q6) Mr Kellett

Are the trees in Salmon Lane receiving the care and attention they need?

Councillor Bick reported that he had asked someone to inspect the trees. He invited the public to contact him if they had concerns.

(Q8) Richard Lawton

What progress has been made regarding the Maid's Causeway and Newmarket Road 20mph signage steering group?

The Project Delivery and Environment Manager would be arranging this in the near future. Cambridge Cycle Campaign requested an invitation.

12/52/WAC Street Parking - Emergency Vehicle Obstruction

The committee received an oral report from Jim Meikle, Community Fire Safety Officer from Cambridgeshire Fire and Rescue Service regarding parking obstructing emergency vehicles. He highlighted the following issues:

- Parked vehicles limiting access to narrow streets
- Vehicles parked too close to junctions limiting the turning circle of fire vehicles.

- Vehicle parking over fire hydrants due to lack of public awareness.
- Commuter parking in residential streets.

Members were concerned that the Fire and Rescue Service vehicle fleet did not include appliances designed for narrow streets that are a feature of much of Cambridge. Jim Meikle stated that modern appliances were larger as smaller vehicles did not have the capacity to fight fires. However, he reassured members that, as long as appliances can get into narrow streets, they could reach fires.

Members indicated that they would support an education campaign and some increase in parking restriction but not widespread, increased double yellow lines. Jim Meikle confirmed that his team were looking for small changes that would have a big impact on the problem.

Members agreed that many of the problems were caused by lack of awareness of members of the public. Concerns were raised that the locations of fire hydrants were rarely mentioned in Road Traffic Orders. In addition, many members of the public would not recognise them and might park over them due to ignorance. Councillor Bick stated that this was a complex issue that would require a joint approach. If legally parked vehicles were part of the problem then the regulation might need to be reviewed. If the problem was mainly illegal parking, Police action might be needed. If lack of awareness was the problem, a public education campaign might be needed.

Members endorsed Jim Meikle's proposal that the Neighbourhood Action Group considered the following as potential priorities:

1. Support for publicity campaign/street surgery led by CFRS with partners to highlight risk to residents;
2. Support for caution/enforcement action where highway obstruction occurs particularly at junctions;
3. Request for County Highways to work with partners to identify risk areas and to report back to WAC possible solutions.

12/53/WAC Policing and Safer Neighbourhoods

The committee received a report from Chief Inspector Sloan and Police Sergeant Andrea Gilbert regarding the policing and safer neighbourhoods trends.

The report outlined actions taken since the West Central Area Committee of the 26th April 2012. The pro-active work and emerging issues/neighbourhood trends for each ward were also highlighted as below.

- i. Sergeant Gilbert reported successful recent action to address over-ranking at taxi ranks.
- ii. A number of complaints about unlicensed punt tours operators had been received and action had been taken.

Existing Priority: Speed enforcement in support of the 20mph limit.

John Lawton

Police action regarding cyclist includes education, can this also be applied to motorists? Dropping the 20mph priority would send the wrong message to motorists.

Martin Lucas-Smith

Police time should be related to danger to others and therefore the 20mph priority should be retained.

Members asked for a breakdown on action taken to-date and for more information on the type of vehicle involved. Sergeant Gilbert will supply this information. She stated that the culprits were predominately private cars but had included some taxis but no buses.

Members discussed how useful it was to pursue this priority at present. Councillor Bick suggested that other priorities were also important and that this committee should drop this priority for the time being. Dropping this as a priority would not mean that no action would be taken. The committee valued the Police commitment in sending high-ranking officers to West Central Area Committee and welcomed the opportunity for positive joint working in future. Members agreed that returning to this as a priority when the improved signage was in place, possibly linked to a programme of public education, was the best way forward.

Existing Priority: Anti-social cycling in the West/Central area.

Members welcomed the action that had taken place on this priority and suggested that it be retained as a priority due to the approaching dark evenings and the new cohort of undergraduates expected shortly. The North Area Committee also had this as a priority adding weight to the priority. It was suggested that the current approach of education and enforcement was producing results.

It was suggested that there were known hot spots for dangerous cycling, such as Round Church Street at peak commuting times, and that these could be targeted for enforcement action. Tackling cyclist who use mobile phone while cycling was also suggested.

Existing Priority: Mobile phone thefts from City licensed premises.

Members were concerned that an education film aimed at students gave the false impression that they were likely to be targeted in the City. The film would be edited before freshers week to correct this image. Members expressed satisfaction with the work that had been done on this priority.

Suggested New Priority: Anti-social behaviour in Grafton Centre Area.

Councillor Bick proposed adding anti-social behaviour in the Fair Street, Grafton Centre and Fitzroy Street area. This area has had a long history of low-level problems associated with street life and local residents had been quite tolerant. However, a recent residents meeting reported emerging levels of aggression not previously encountered. Mobile CCTV cameras had been requested for the area.

Sergeant Gilbert reported that the East Area Committee had recently requested action on similar problems in the Mill Road area.

Suggested New Priority: Punt Touting

At the request of the police the committee considered adding punt touting as a priority. It was agreed that a multi agency approach was needed. Members debated the timing of this request, as although punting is now a year round activity, there was likely to be less demand as winter approached.

Suggested New Priority: Emergency Vehicle Obstruction

As minute number 12/52/WAC above.

Resolved on a show of hands members agreed the following priorities:

- i. Anti-social cycling in the West/Central area.
- ii. Anti-social behaviour in the Grafton Centre area.
- iii. Emergency Vehicle Obstruction

12/54/WAC Canterbury Street Traffic Calming Environmental Improvement Programme Project

The committee received a report from the Project Delivery and Environment Manager regarding the Canterbury Street traffic calming project.

Anna Crutchley spoke on behalf of the residents of 2–14 Canterbury Street and raised the following points:

- i. This is a narrow road with narrow pavements.
- ii. The problem is not just cars rat running but also heavy goods vehicles.
- iii. Consultations generated low response level as it was unclear how the results would be used.
- iv. Misleading consultation results as it was not clear that those in support were expected to respond.

Members had also received a written statement from Windsor Road Residents' Association in support of the pinch point proposal.

Members suggested that although the consultation process may have had problems, there appeared to be general support from the households most directly involved.

Councillor Hipkin was concerned that to go ahead with the scheme would appear to be ignoring the results of the consultation. He suggested that the residents in the surrounding area were looking for strategic vision rather than a series of small projects that merely displaced the problem.

Members expressed misgivings about the consultation process, which had been approved by Ward Councillors, but agreed, that on balance there appeared to be general support for the proposal. Councillor Rosenstiel suggested that the consultation results were misleading as the street in question was long and some sections would feel the impact of the proposals more than others. He further stated that the next stage of the process would require a Road Traffic Order with the associated full consultation on the formal proposal. This would allow residents a further chance to express their views.

Resolved (by 7 votes to 1 and one abstention) to proceed with the road narrowing option one.

The meeting ended at 10.40 pm

CHAIR

Report by: Cambridgeshire Community Foundation

To: Area Committee – West and Central, 1st November 2012

Wards: Castle, Market and Newnham

Community Development and Leisure Grants 2012-13

1. Introduction

This report reminds members of the process for the allocation of Community Development and Leisure grants by Area Committees, confirms the funds available, seeks approval for applications which have been assessed and lists further applications which are still under review. Further information available in Appendix 1.

The application process has been administered by Cambridgeshire Community Foundation (CCF, registered charity 1103314) since April 2009. CCF advertise available funds; support potential applicants; assess applications; present applications to the Grants Manager at the City Council; and convey the Grants Manager recommendations to Area Committees; advise applicants of Area Committee decisions; facilitate grant payments and seek feedback and monitoring from the funded projects. CCF does not therefore make decisions on the grants awarded from the Area Committee funds.

2. Recommendations

2.1 To consider the grant applications and agree recommendations detailed below.

Current Applications. Available: £4,778				
CCF ref	Group	Project	Requested	CCC Grants Manager Recommendations
WEB 52227	Friends of Midsummer Common	running costs and replacement of mower.	£500	£500
WEB 53994	Centre 33	to increase skills of 10 young volunteers and enable them to undertake their first project.	£3,783	£3,528
WEB 54311	Windsor Road Residents Association	administration, communications, social activities and meetings.	£250	£250
WEB 54407	Christ's Pieces Residents' Association	to create a programme of two lectures a year.	£500	£500

Total	£5,033	£4,778
Budget available	£4,778	£4,778
Budget remaining after recommendations		0

3. Background

The total of £84,000 Area Committee funding available in 2012-13 has been increased to £100,690. £71,690 is from the Community Development grants budget and £29,000 is from the Leisure grants budget. These budgets have been merged and allocated to each area committee in accordance with population and poverty calculations.

2012-13		
Committee	%	£
North	37.8	38,060
South	20	20,138
East	32.2	32,423
West Central	10	10,069

4. West and Central Area Committee 2012-13 Current Applications

4.1 Funding allocated to date: £5,291

CCF ID	Group	Project	AC Grant
WEB45254	St Augustine's Church	to help fund a full programme of talks, concerts and social events.	£2,000
WEB45397	Friends of Histon Road Recreation Ground	to run a one day community event.	£2,261
3578	BRUNK Residents Association	to provide food, refreshments and activities for children for a Jubilee Party.	£250
Officer	Joint Roads Olympic Picnic	Olympic Picnic.	£380
Officer	Richmond Road Residents' Association	Jubilee celebration.	£400
Total			£5,291
Budget			£10,069
Remaining			£4,778

4.2 Grant application background information

West and Central Area Committee 2012-13 grants	CCF ref WEB52227
Applicant: The Friends of Midsummer Common	Ward(s): Market

<p>Purpose of group: 1. To help foster good management practices to protect the environment of Midsummer Common (MC) and address principles of sustainable development.</p> <p>2. To encourage the use and enjoyment of MC by members of the public.</p> <p>3. To discourage spoliation or inappropriate use .</p> <p>4. To ensure that any developments and improvements are within the law.</p>	
<p>Project: running costs and replacement of mower.</p> <p>Breakdown of costs: New petrol mower £200.00; insurance for volunteers £215.00; hire of hall for AGM: £60.00; leaflets and publicity:£25.00</p>	
<p>Total cost: £500</p>	<p>Requested: £500</p>
<p>Expected benefits or outcomes as a result of funding as described by the applicant: This funding will enable us to continue to harness the goodwill and energy of our members to help maintain and improve the look of the Common, and in particular the community orchard. We plan to hold further informal events such as this year's successful "Bug Hunt" held in the orchard in July where parents and children were enthralled by Robert Day (entomologist) as part of National Insect Week, and our recent Sunday morning weeding of hard to reach areas directly beneath trees on the Common. Number of beneficiaries: 1000</p>	
<p>Background information: We need to replace our rather ancient and increasingly unreliable small mower which we use to tidy up the Community Orchard - we should be able to get a new small petrol mower for £200.00. Our members are also involved in practical maintenance of the orchard and more generally the Common - digging, weeding, strimming and grass cutting and we are applying for funding to pay for essential insurance for members for next year (2013/14) at £215.00 to ensure we are covered against accidents and injury.</p> <p>CCF Comments following a conversation with the applicant: Approximately 300 members, 20-50 very active and get involved in working parties at the weekend. Members maintain the orchard and the common itself, recently clearing undergrowth around tress, which can't be accessed by council lawn mower. They also help Cambridge Boaters with their annual litter pick. They have researched the cost of the mower online and think that £200 would be a good contribution, though they may need to spend slightly more, if so, they will make up the difference. 1,000 beneficiaries is based on 300 members, plus a number of visitors to the common on a daily basis walking, cycling, attending fairs and running events.</p> <p><i>The group has been advised that as they plan 'to hold further infomal events' they should put in place a Safeguarding Policy.</i></p>	
<p>Previous funding from this Area Committee: £750 in 06/07 to cover start-up costs of resident's group, £1,853 in 09/10 to fund a long-term Community Orchard project including insurance for volunteers; £850 in 10/11 to cover the costs of the AGM and purchase of a shed.</p>	
<p>Recommendation: £500</p>	

<p>West and Central Area Committee 2012-13 grants</p>	<p>CCF ref WEB53994</p>
<p>Applicant: Centre 33</p>	<p>Ward(s): Market</p>

<p>Purpose of group: Centre 33 is here so that all young people have easy access to a confidential, safe place where they can get the support they need to fulfil their potential. We work alongside young people to overcome the effects of poor health, isolation, disadvantage and inequality.</p> <p>Centre 33 provides free and confidential services. We offer support and advocacy, housing advice, counselling and mental health support, sexual health support and support to young carers. We reach out to young people in their own communities.</p>	
<p>Project: to increase skills of 10 young volunteers of RISE and enable them to undertake their first project.</p> <p>Breakdown of sum requested: staff costs £1372; volunteer travel £77.70; publicity (flyers) £200; team building activity day at Mepal Outdoor Centre £320; venue hire £1014 (8 hours per day for 10.5 days @£12 per hour) ; refreshments Arts Theatre £200; materials £350 (DVD tapes, blank DVD cases, cover printing etc) ; one day of support for leadership skills training from an external professional £250</p>	
<p>Total cost: £6077.70 already secured £2,294</p>	<p>Requested: £3783</p>
<p>Expected benefits or outcomes as a result of funding as described by the applicant: Centre 33 "RISE" will enable 10 hard to reach young people who are NEET and disadvantaged who live in West and Central to increase self confidence, skills and experience leading to improved chances of them successfully moving into education, training or employment. Number of beneficiaries: 10</p>	
<p>Background information: RISE has been developed by young people who are NEET and disadvantaged. Around 50% of lifetime mental illness starts before the age of 14 and continues to have a detrimental effect on an individuals and their family for many years. RISE members have all experienced mental health issues and through consultation with other young people would like to address the issue in a way that is accessible to young people, enabling young people to understand how mental illness affects them, where they can access support, and how they can bring about positive change in their own lives.</p> <p>CCF comments following conversation with applicant: RISE developed from young people wanting to change other people's perceptions of young people and make a positive impact on society. This group of 10 local young people will be trained in team-bulding and communication skills and they will go on to mentor another 10 young people and so on. The group want to create a film targetting young people, providing details of mental health issues in an accessible way. They plan to launch the film at The Arts Picturehouse, which will allow them to do this for free. An individual learning plan will be created for each young person involved, helping them to increase their skills and aspire to be something more. The film will be disseminated to local GP surgeries, schools, colleges and health organisations.</p>	
<p>Previous funding from this Area Committee: New applicant</p>	
<p>Recommendation: £3,528 Grants Manager to liaise with C33 regarding project. Beneficiaries must be West Central. Community Development grants option to pick up if necessary.</p>	

<p>West and Central Area Committee 2012-13 grants</p>	<p>CCF ref WEB54311</p>
<p>Applicant: Windsor Road Residents Association</p>	<p>Ward(s): Castle</p>

<p>Purpose of group: 1. Representation on environment in road and adjacent areas 2. Organisation of social activities 3. Support of a temporary nature when needed 4. Representation with Local Authorities and other statutory organisations 5. A residents forum to raise issues of concern or interest 6. Join other residents and and community groups on joint interests 7. Support for residents on safety, inconsiderate behaviour, security and crime issues</p>	
<p>Project: administration, communications, social activities and meetings. Breakdown of costs: Administration £50; Communications £100; AGM and Socials £250</p>	
<p>Total cost: £400</p>	<p>Requested: £250</p>
<p>Expected benefits or outcomes as a result of funding as described by the applicant: Provision of information and activities for residents. Number of beneficiaries: 200</p>	
<p>Background information: 109 dwellings in Windsor Road with 94 household members registered for 2012-2013. All household are invited to participate in any activity. There is a joining fee of £1 and an annual renewal also of £1. CCF Comments: Try to keep running costs as low as possible - £2 registration fee for new members, £1 annual membership fee - all goes towards running costs. Social events are kept to minimal costs, with residents bringing cakes etc. The Spring event is usually linked to the AGM - with some form of entertainment. They don't do any specific fundraising for the Residents Association, they use the membership fees towards costs and apply for grant funding. If this application was not successful they would have to use the reserve funds, which they have kept to cover any insurance excess. Looking forward they may be able to increase fundraising opportunities through street parties, which bring the residents together and offer the chance to raise money. <i>Latest accounts CCF has on file is for the year to March 2010 (at time of writing this report on 9th Oct 2012)</i></p>	
<p>Previous funding from this Area Committee: £250 in 10/11 for activities, social events and newsletters; £400 in 11/12 for administration, communications, social activities and meetings.</p>	
<p>Recommendation: £250 <i>Satisfactory accounts to be received before any future funding will be considered.</i></p>	

<p>West and Central Area Committee 2012-13 grants</p>	<p>CCF ref WEB54407</p>
<p>Applicant: Christ's Pieces Residents' Association</p>	<p>Ward(s): Market</p>
<p>Purpose of group: To protect Christ's Pieces and the surrounding area against congestion, pollution and overdevelopment and to bring local residents together both specifically for the above and generally in social events from time to time (such as the street party to celebrate ten years of the Association in 2011).</p>	

Project: to create a programme of two lectures a year.	
Breakdown of costs: Speaker's remuneration and expenses £100 x2; Printing leaflets (c. 650) to advertise the lecture £50 x2; Hire of church £20 x2; Refreshments up to £80 x2.	
Total cost: £500	Requested: £500
Expected benefits or outcomes as a result of funding as described by the applicant: In individuals, a better knowledge and appreciation of where they live. Collectively, a greater awareness of where we live and of our responsibility for it, and an enjoyment of each other's company. Number of beneficiaries: 50	
Background information: CCF comments following a conversation with the applicant: Local residents have expressed an interest in the history of the area and would therefore be interested in attending lectures on this subject.	
Previous funding from this Area Committee: £500 in 05/06 for a website; £700 in 07/08 for administration and running costs.	
Recommendation: £500	

Political and Religious Promotion

Community Development has reviewed their grant conditions to clarify that grants cannot be used in any way to promote a political or religious organisation or to generate private gain. The organisation will also take care to avoid giving the impression that it supports any political party or candidate in an election and will not give publicity to political parties or to individual politicians or candidates in the six week period leading to an election.

Organisations which promote any political parties, are involved in party politics, or which promote political views are not eligible to apply and grants cannot be used for the promotion of a political party or publicity that appears to be designed to affect public support for a political party.

BACKGROUND PAPERS and research used in the preparation of this report:

Grant applications.

Monitoring from previous grant awards.

Telephone interview.

To inspect these documents contact Marion Branch on 01223 410535 or

marion@cambscf.org.uk

Appendix 1

Area Committee Grants – Process and Criteria 2012-13

1. Budget

The total of £84,000 Area Committee funding available in 2012-13 has been increased to £100,690. £71,690 is from the Community Development grants budget and £29,000 is from the Leisure grants budget. These budgets have been merged and allocated to each area committee in accordance with population and poverty calculations.

The amount available for each area is as follows:

2012-13		
Committee	%	£
North	37.8	38,060
South	20	20,138
East	32.2	32,423
West Central	10	10,069

2. Committee Reports

There will be two rounds for applications to be presented by Cambridgeshire Community Foundation at committees in 2012. This is the second and final for this committee.

Although the Cambridgeshire Community Foundation is unable to attend Chair's briefings for the above committees they are happy to answer any questions at any time. Prior to briefings assessed applications will be accessible via a password protected area on their website and members will be given access to review applications and raise questions prior to committee meetings.

If the Cambridgeshire Community Foundation is unable to attend a committee for any reason an officer from the Grants & Voluntary Sector Support Team will cover wherever possible.

3. Chair's and Officer's Action

In between the above rounds grants, if justified new applications cannot wait until the next round, they will be considered, in line with the Council's constitution, by:

- Officer Action (the Council's Grants Manager) for awards up to £2,000
- Chairs Action for awards £2-£5k

The Chair's Action process is where a recommendation for an award is £2-£5k the report will be sent to Chairs and Spokes of the appropriate committee by CCF following consultation with the Council's Senior Grants Officer. The Chair and Spokes will be expected to respond within 5 working days either approving the award, asking for further information, or rejecting the award, giving reason for rejection. If no response it received the recommendation will stand.

The Officer's Action process is where a recommendation for an award is up to £2k the report will be sent to the Grants Manager to respond within 5 working days either approving the award, asking for further information, or rejecting the award, giving reason for rejection. If no response it received the recommendation will stand.

All awards made by Chair and Officer Action will be included in the next report to committee.

4. Criteria for Grants

Community Development and Leisure grants both have budgets specifically devolved to area committees for local projects. The policy decision for this dates back to Community Development and Leisure Scrutiny Committee 24 March 2005.

The criteria for awarding area committee grants mirrors the Community Development and Leisure grants strategies and priorities (attached as appendix 2) but also gives flexibility for area committees to decide to on area priorities and to award grants for both for capital or revenue expenditure. Themes for 2012-13 will include the Diamond Jubilee and the Olympics.

The money is to enable projects that provide services or activities to benefit people living in one of the four areas of Cambridge City (North, South, East, West/Central). Priority will be give to projects that are aimed at those people whose opportunities are restricted by disability, low income or discrimination.

5. Eligibility to apply

Applications are invited from community groups and voluntary organisations which:

- are independently set up for charitable or philanthropic purposes
- have a constitution or set of rules defining aims and procedures and decide policy and overall management practice through a committee of elected, unpaid volunteers
- meet the needs of Cambridge residents and are open to all eligible users
- have structures in place to manage affairs efficiently, hold regular meetings to plan and monitor activities, keep minutes and circulate information to group members
- involve members and users in policy-making and in management and recruit and support volunteers, where appropriate
- meet the legal responsibilities of an employer and adopt appropriate health and safety policies and practices including child and vulnerable adult protection measures, if appropriate
- adopt good environmental and equal opportunities practices
- keep proper financial records and show that financial help is needed.

Groups, which are actively working towards meeting these conditions, may be considered for funding as well as

- groupings of local residents able to meet basic accountability requirements.
- partnerships of constituted group(s) and local residents.

(Organisations are not eligible if they are set up and/or managed wholly or partly by a statutory organisation; seek a grant for religious instruction or worship; operate for private gain or are connected with any political party or are involved in party politics.)

6. Awards

- There is a £5,000 limit on application and grant award levels for any organisation.
- Grants cannot be made retrospectively.
- Councillors will be asked to consider and decide on applications in two area committee cycles a year. Grants may be made between meetings if the applicants can demonstrate that they are unable to wait for the next scheduled grants meeting and will be processed via a Chair's/Officer's Action process.
- Groups receiving a grant will need to provide feedback on how they spent the money and the impact it has made.
- At the end of December 2012 the area committee funds are merged with the main grants budget to enable flexibility to spend the budget on appropriate grants to voluntary organisations.

7. Management of Area Committee Grants

The Community Development Service Review and Strategy 2009-12 went to the Community Services Scrutiny Committee on 15th January 2009. A part of this review focussed on Area Committee Grants - primarily on areas where there are internal and external factors driving the need for change and where there is scope to deliver services more efficiently and effectively. It was agreed to increase the range and availability of funding opportunities for voluntary organisations in partnership with the Cambridgeshire Community Foundation (CCF).

Community Development worked closely with Cambridgeshire Community Foundation and a Service Level Agreement was implemented enabling CCF to manage the area committee grant process from April 2009- 2012. This has been extended for a further year until March 2013.

CCF advertise available funds; support potential applicants; assess applications; present applications to an independent grant panel with local knowledge which will make recommendations for awards; present recommendations to Area Committees; advise applicants of

Area Committee decisions; make grant payments and seek feedback and monitoring from the funded projects.

8. Cambridgeshire Community Foundation

Cambridgeshire Community Foundation was established in 2004 as a charity (number 1103314) and limited company (number 04998990) to benefit communities particularly, although not exclusively, in Cambridgeshire.

Their vision is: 'effective giving, thriving communities and enriched lives'. Their purpose is to be the hub for community philanthropy in an area – inspiring and supporting giving that strengthens communities and enriches local life.

A board of trustee directors, chaired by Mr Peter Gutteridge, governs the Cambridgeshire Community Foundation, and a small team of staff led by their Chief Executive, Jane Darlington, oversees day-to-day activities.

Individuals, families and companies can set up a named philanthropic fund at the Community Foundation to support community needs identified and/or particular causes that match donors' interests. They match applications from groups and individuals to the funds held, and advise donors to ensure their giving is effective. They handle all the administration and ensure all gifts are tax efficient. Many of the funds are held within their endowment, which is invested to maximise resources for grant-making and operations now and in the future. They also manage 'flow-through' funds where donors give amounts annually.

Since 2004 they have distributed just under £5 million in grants and built a unique knowledge of local charitable projects. This expertise has been recognised by the Lottery, National and local Government, Comic Relief, and household names such as Mars and Microsoft, all of whom have commissioned them to distribute money on their behalf.

Their supporters, who include private individuals and companies such as Cheffins, Ridgeons, Marshall, Mills & Reeve, Bidwells and AmeyCespa (previously Donarbon), have chosen Cambridgeshire Community Foundation to help with their charitable giving for a variety of reasons. Some wish to keep their identity private, others wish to cut down on the administration time and the majority seek their knowledge to inform where the needs are greatest.

9. Community Initiatives Funding

For those groups that are new, developing and non-constituted the Grants Manager manages applications through a Community Initiatives process. These groups are unable to apply via the Cambridgeshire Community Foundation so a small amount of area committee funding is decided at officer level for initiatives where a group of residents come together to make an idea happen. These groups are also given other support in their development as required.

10. Neighbourhood Youth Work Funding

There was a neighbourhood youth work fund of £16,690 for work, which will be commissioned by Community Development officers, to be delivered in local areas and undertaken by voluntary organisations. This has now been merged with the area committee budgets and allocated to each area.

11. How to apply

For **Area Committee Grants**, constituted organisations can apply using the online application form accessed through the Area Committee Grants page on the Cambridgeshire Community Foundation website – link below

www.cambscf.org.uk/area-committee-grants.html

Groups wishing to discuss their project or funding request should contact Marion Branch at Cambridgeshire Community Foundation on 01223 410535

For organisations/groups without a constitution or governing document:

Groups will need to apply via **Community Initiatives Grants**. Contact Elaine Shortt in the Council's Grants & Voluntary Sector Support Team who will discuss the project and process with those smaller groups.

Tel: (01223) 457968

Email: elaine.shortt@cambridge.gov.uk

Community Development & Leisure Priorities relating to Area Committees

Community Development

Community Activities

1. Activities which support **children and young people and families experiencing disadvantage:**

- to provide children and young people with opportunities to participate in positive activities, engage in democratic processes, and improve the quality of life in neighbourhoods
- to meet the needs of children and young people in the areas of growth or demographic change

2. Activities which support

- **BME groups**
- **people with disabilities**
- **LGBT groups**
- **women** lacking opportunities to live safe and fulfilling lives
- **community cohesion** - activities helping people from different backgrounds to integrate into the Cambridge community and to get on well together

3. Activities which support **older people** to live socially and physically active lives.

Consideration will be given to specific activities and services that enable those groups and individuals to participate in their communities and improve their own well-being. Activities must include one or more of the following:

- supporting those who are disadvantaged by low income/ disability/ discrimination
- proposals that enable people to participate in decisions and influence the services that affect their lives
- bringing people together to identify common issues and to bring about change
- investigating local needs and developing responsive projects
- increasing the awareness of and celebrating the city's cultural diversity

It is not for personal care services, proselytising or worship or services which are the responsibility of other statutory agencies

2. Social and Economic Deprivation - projects, services or activities which promote **Economic Inclusion**. Supporting organisations that help individuals to overcome barriers to participation in the City's economy. Support, advice and guidance for workless people and those at the risk of worklessness to gain the confidence, motivation, skills and qualifications to engage in rewarding employment or entrepreneurial activities.

3. A Growing City - enabling voluntary and community activity in new communities on fringe sites to flourish and to support the integration with neighbouring parts of the city.

- Community development activities in new developments in the City (see Community Activities above for the type of activities eligible for funding).
- Building capacity in and making links with adjoining neighbourhoods where development is taking place

Leisure

1. Improve access to leisure activities

A targeted approach to improving access to arts and sports for city residents who currently have restricted access, particularly including:

- Minority Ethnic Groups
- People with disabilities
- People on low incomes
- Children, young people and older people at risk of exclusion from leisure opportunities

2. Enhance the City's cultural offer

Arts and sports activities that enhance Cambridge's cultural offer by doing some or all of the following:

- Celebrating Cambridge's cultural identity or local traditions
- Benefiting the local economy
- Reflecting the city's creative reputation through being new, innovative, and ambitious
- Promoting environmental sustainability
- Celebrating the London 2012 Olympic Games and supporting the aims of the City's Olympic Action Plan (available from www.cambridge.gov.uk/olympics)

3. Encourage and support local neighbourhood arts and sports activities that enhance current provision and are for the benefit of local residents

CAMBRIDGE CITY COUNCIL

REPORT OF: Director of Environment

TO: West/Central Area Committee 1/11/2012

WARDS: Castle, Market, Newnham

DEVOLVED DECISION-MAKING AND DEVELOPER CONTRIBUTIONS: UPDATE FOLLOWING AREA WORKSHOP

1. INTRODUCTION

- 1.1 The Council has agreed to devolve to area committees decision-making on how to spend the developer contributions being made available to each area. This report summarises ideas for how the money could be spent in the West/Central Area, following local public consultation in September 2012.
- 1.2 The Area Committee is now invited to prioritise which capital projects for new or improved local facilities to take forward from a list of proposals that would be eligible for developer contributions funding and could be delivered in the short-term (by March 2014). There will be a follow-up report in early 2013 so that the Area Committee can take forward the process of identifying longer-term project priorities.

2. RECOMMENDATIONS

That Area Committee is asked:

- 2.1 to note the summary of all consultation feedback arising from the West/Central Area workshop and related emails;
- 2.2 to identify which of the proposals that are deliverable in the short-term to prioritise for project appraisal and delivery;
- 2.3 whether it would wish to raise any issues about the possible uses of city-wide developer contributions funding or make comments about any of the strategic proposals emanating from the West/Central Area, which are due to be reported to the Community Services Scrutiny Committee in January 2013.

3. BACKGROUND

- 3.1 **Developer contributions:** Developers are often asked to make financial contributions to the city council to address the impact of their developments on Cambridge. These payments have to be used in line with the national and local planning policy and the purposes and conditions set out in legal (Section 106) agreements.
- 3.2 Since 2007, the city council has spent over £7.5 million of developer contributions to fund off-site projects across the city as a whole. Amongst other projects, this has helped to fund community centres, sports facilities, open spaces, play areas and improvements to the public realm. For more details (and examples of completed projects in the West/Central Area) see our [Developer Contributions](#) web page.
- 3.3 **Devolved decision-making:** The Council has agreed to devolve to area committees decision-making about projects to be funded from the following types of developer contributions: community facilities, informal open space; play provision for children and teenagers; indoor sports facilities; outdoor sports facilities (and the previous 'formal open space' category); public art and public realm. For more details, see the scrutiny committee reports listed in Section 10.
- 3.4 The initial aim is for each area to deliver several projects (perhaps in the region of £150,000 - £200,000 in total) by the end of March 2014. Alongside this, the Council is looking to prioritise and deliver several larger projects that make a difference to the city as a whole: these will be reported to the Community Services Scrutiny Committee and approved by the relevant Executive Councillor.
- 3.5 **Funding for projects in the area:** In broad terms, the funding that area committees can now spend is based on:
- 50% of the developer contributions arising from the major planning applications from the area determined by the city council's Planning Committee (with the other 50% helping to fund strategic projects benefiting more than one area or the city as a whole); and
 - 100% of all other contributions from planning applications from the area (eg, those determined by the Area Committee itself).
- 3.6 Table 1 shows the provisional analysis (from September 2012) of developer contributions available (received but not yet allocated) to the West/Central Area Committee and the overall city-wide fund. The amount will change in due course as contributions (already agreed in Section 106 agreements) are triggered and as funding is allocated to/spent on projects.

Table 1: Provisional analysis of existing/unallocated developer contributions available to West/Central Area & city-wide fund overall

	West/Central	City-wide
Community facilities	£225,000	£300,000
Informal open space	£100,000	£275,000
Formal open space	£50,000	£150,000
Outdoor sports facilities	£10,000	£2,500
Indoor sports facilities	£10,000	£3,000
Provision for children & teenagers	£75,000	£75,000
Public art	£50,000	£75,000
Public realm	£25,000	£100,000

Sums above £25,000 are rounded down to the nearest £25,000

- 3.7 An updated analysis (covering all four Areas) will be reported to the Community Services Scrutiny Committee in January.
- 3.8 **Area workshops:** To help inform the decisions to be made by the area committees, public consultation workshops took place in each of the city's four areas. The West/Central workshop was the first to be held (on the evening of Thursday 13 September at Castle Street Methodist Church Hall). The event was publicised on the council's website, Facebook, Twitter, new releases and by posters displayed at places where community group meet across the West/Central area. Invitations were also sent to local residents' associations and community groups. Over 25 members of the public attended the event, alongside local city and county councillors, and this helped to generate lively discussion and lots of ideas at the workshop.
- 3.8 Workshop participants were given a 2-page briefing paper (see Appendix C) including population forecasts, examples of existing local facilities and on-going local projects funded by developer contributions, as well as the provisional funding analysis. Before the discussion groups, there was a series of short presentations covering how the different types of developer contributions could be used.
- 3.9 The purpose of the event was to invite local views on current gaps in the provision of community centres, sports facilities, open spaces and play areas, and public realm in the area as well as ideas for new or improved facilities that could help to meet those needs. Whilst council officers were on hand to provide background advice, when requested, the focus of the workshops was community-led.

4. CONSULTATION FEEDBACK

- 4.1 The West/Central consultation generated over 80 ideas for projects to help meet unmet needs. Recurring themes included needs for:
- a. play areas and informal sport provision (eg, basketball hoops), particularly for older children and teenagers;
 - b. more benches in parks and on streets, not least for older people.
 - c. sports facilities (eg, tennis courts) and new trim trails;
 - d. community facilities (including upgrades to existing church halls);
- 4.2 Another recurring query in the workshop feedback was about what provision for children and teenagers would be made as part of Cambridge University's North West Cambridge development. Appendix B provides an extract from the Joint Development Control Committee report in August 2012, which addresses this issue. Further sources of information about this and other major developments on the Cambridge fringes are highlighted in Section 10.
- 4.3 Appendix A summarises the ideas suggested at the workshop or by email. These are presented by the ward from which they came or to which they relate. Officers have assessed these projects in terms of:
- a. eligibility for developer contributions funding - focussing on capital projects (not maintenance or running costs) for new or improved facilities (not just replacements) that would be open for community use and would appear to meet the criteria for the city council's developer contribution types (which do not include transport); and
 - b. whether they could be delivered in the short-term (ie, by the end of March 2014) or would take longer. Broadly speaking, projects are likely to take longer the more preliminary steps need to be taken, particularly where facilities/land are not in the city council's ownership. These steps can include drawing up plans, consulting on concepts/principles; obtaining planning permission, securing community grants and other funding (not least for running costs and maintenance), signing up to community use agreements and/or undertaking fresh commissioning/procurement exercises.
- 4.4 Section 5 focuses on those proposals that have been identified as both eligible for developer contributions funding and deliverable in the short-term. In view of the large number of ideas generated through the public consultation, it is necessary to 'get the ball rolling' on initial priorities before coming back to consider other/longer-term priorities at the West/Central Area Committee at the end of February 2013.

5. OPTIONS

- 5.1 The Area Committee is asked to identify which of these proposals it would wish to prioritise for project appraisal and delivery. Please refer to Table 1 for the provisional analysis of current available funding.

A01 Seats and benches in parks (Area wide)

One way forward for this project would be to make available, £30,000, say, of informal open space contributions to provide benches and seats across the area (unit costs are around £1,000 per bench). There could then be local consultation as to the location of the benches. The locations suggested so far are: Nineteen Acre Field [including barbecue units], Cutter Ferry bridge, Midsummer Common orchard and Queen's Green.

C02 New noticeboards around Windsor Road, Richmond Road and Oxford Roads (Castle)

Officers advise that the Environmental Improvement Programme may be a more appropriate source of funding for this project but, even so, it is understood that it could be funded from developer contributions. Seven specific sites for noticeboards have been suggested so far. This could cost in the region of £20,000. Bear in mind that the provisional analysis identified that West Central currently has around £25,000 for public realm overall.

C04 Improved entrances to Histon Road Rec. Ground (Castle)

It is recognised that the three entrances to the Recreation Ground need to be refreshed. This work could be carried out using mainly repairs and renewals funds, but perhaps using developer contributions for measures to improve access. There could be further discussion about opportunities to engage the three local schools in the design of the three entrances, although incorporation of public art might make this a longer-term project.

C05 Outdoor table tennis tables at Histon Road Recreation Ground (Castle)

It is understood that this could cost in the region of £6,000 from outdoor sports facilities and/or formal open space contributions. The Area Committee may wish to consider whether to go ahead with this project prior to a possible, longer-term whole-park improvement, which might require the relocation of the outdoor table tennis table.

C07 Finger posts for Ascension churchyard (Castle)

This could be a relatively low-cost project from public realm funding, but bear in mind that the West/Central area currently has around £25,000 for public realm overall.

M01 Community meeting room at Centre 33 (Market)

Centre 33 on Clarendon Street provides young people with easy access to a confidential, safe place where they can get the support they need to fulfil their potential. It works alongside young people to overcome the effects of poor health, isolation, disadvantage and inequality. Centre 33 is currently undertaking a major refurbishment of its building and only has £12,000 left to raise. This could be met from community facilities contributions and would cover an extension to their open meetings and drop-in facility.

M03 Improved access to Midsummer Common orchard (Market)

The costs of this access improvement have been estimated at around £25,000 from informal open space contributions.

M06 Drainage of Jesus Green to maximise usable space (Market)

This project, estimated at £120,000, could help to address problems of water-logged green space and enable Jesus Green to be used for sports pitches. This funding would be drawn from a combination of outdoor sports/formal open space and informal open space contributions. Given that this could take up the lion's share of the Area's available funds for those contributions types, and that Jesus Green is a destination park benefiting the whole city, there is a strong case for seeking full or part funding from the strategic/city-wide funds.

N14 Outdoor table tennis tables at Lammas Land (Newnham)

Same comments as C05 above.

N18 Improve Penarth Place play area with wooden equipment (Newnham)

Gough Way Residents' Association has developed ideas for this play area improvement, involving its own consultation with almost 20 local families, and has shown great enthusiasm for the project. It is estimated that this scheme could cost in the region of £75,000, which is the same amount that the West/Central Area currently has available for provision for children and teenagers.

N19 Improve Cockcroft Place play area (Newnham)

Concerns have been raised in North Newnham of a lack of local play provision for young families, and that Lammas Land is the nearest suitable play area. In response, officers have suggested this improvement to Cockcroft Place play area as a way forward. Further discussions would be needed to provide a cost estimate, but it already seems that there would not be sufficient funding at present to undertake both N18 and N19 at present.

N20 Trim Trail around Cambridge Rugby club perimeter (Newnham)

The costs of the trim trail have been estimated as in the region of £30,000 from informal open space money.

5.2 In addition to these projects, the Committee may wish to consider:

C03 Noticeboards, seating and nesting boxes at Histon Road Recreation Ground (Castle).

Please be aware, however, of officer advice in Appendix A, that similar projects have already been implemented at Histon Road Recreation Ground within the last three or four years using Area Committee funding.

N06 Improve footpaths at Paradise Nature Reserve (Newnham)

Plans to improve the footpaths at the Nature Reserve are currently on-hold because they currently form part of the wider Upper River Cam Biodiversity Project (with an estimated cost of £118,000), for which suitable funding has not yet been identified. The Community Services Scrutiny Committee will be considering the way forward for such 'on hold' projects at its meeting in January 2013. The Area Committee may, however, wish to consider a fall-back position for getting the footpath problem resolved, either now or at the Area Committee's meeting in February 2013.

5.3 In identifying short-term priorities, the Area Committee may also want to consider the levels of funding to keep available for any longer-term projects it may wish to take forward in due course.

6. NEXT STEPS

- 6.1 The implementation arrangements for devolved decision-making for developer contributions, reported to the Community Services Scrutiny Committee last June, identified two processes working in parallel:
- a. priority projects for particular area of the city to be decided by the area committee;
 - b. strategic projects to be reported to the Community Services Scrutiny Committee and decided by the Executive Councillor.
- 6.2 **Arrangements for West/Central Area-specific projects:** Project appraisals for short-term priorities will be developed from January 2013 onwards. There will be local consultation (including ward councillors) on the details of particular schemes and checks to ensure appropriate use of specific developer contributions. Those appraisals for projects above threshold levels (being updated to reflect the new context of devolved decision-making) will be reported to the Area Committee.
- 6.3 As already mentioned, there will be a further report to the West/Central Area Committee on 28 February 2013 to consider longer-term proposals identified in Appendix A (as well as any short-term proposals not selected in the found round of prioritisation). Some of these may, by then, be ready for early prioritisation, while others may require some further investigation and need to wait until a subsequent prioritisation round.
- 6.4 There will then be updates to the Area Committee, probably on a six-monthly basis, to provide an update of both the devolved developer contributions available to spend in the West/Central Area and the progress being made on delivering on-going/priority projects. This will present further opportunities for the Area Committee to identify new priority projects.
- 6.5 **Arrangements for city-wide/strategic projects:** A report to next January's Community Services Scrutiny Committee will bring together the city-wide/strategic project ideas suggested from all four Area consultations, as well as projects currently on the 'on hold' list of the city council's Capital Plan (eg, the Upper River Cam Biodiversity Project at Paradise Nature Reserve). This will enable the relevant Executive Councillors to identify any initial strategic priorities to be taken forward within the city-wide funding available.

- 6.6 Suggestions for city-wide/strategic project ideas, generated by the West/Central Area, are set out in Table 2.

Table 2: City-wide project ideas from West/Central

No.	Project idea
A11	Cambridge Open Air Theatre
A16	Ice rink
M06	Drainage of Jesus Green
M07	Initiatives to extend season at Jesus Green pool
M08	Jesus Green (Rouse Ball) Pavilion
N20	3G pitch at Cambridge Rugby Club
N21	Upgrade changing facilities at Cambridge Rugby Club

- 6.7 The Area Committee is asked whether it would wish to raise any issues about the possible uses of city-wide developer contributions funding or make comments about any of these strategic proposals. These comments would then be passed on to the Community Services Scrutiny Committee.

7. CONCLUSIONS

- 7.1 The West/Central Area workshop, along with suggestions sent in by email both before and after the event, has produced a wealth of local ideas about how developer contributions funding could help to address unmet needs and provide new or improved local facilities.
- 7.2 It is worth repeating the closing comments from the Area workshop:
- a. Thanks to all those who have taken the time to put forward ideas. Unfortunately, it will not be possible to fund all the suggestions from the developer contributions funding available to the Area – the Area Committee will have to make some tough choices.
 - b. Although significant steps are being made to deliver the next set of developer contribution-funded projects in the Area, change won't happen overnight. Further work and local consultation will be needed to develop the details of priority projects.
 - c. This is an on-going process and the Area Committee will be able to update and add to its list of priority projects on a regular basis. There will also be a continuing dialogue with the local community, not least to engage with young people and others who did not have their say as part of the Area workshop.

8. IMPLICATIONS

- 8.1 **Financial Implications:** Arrangements are being made to:
- a. identify within the 2013/14 Capital Plan developer contributions funds for each Area for devolved decision-making (as well as a city-wide/strategic developer contributions fund). The use of this funding will need to be in line with the amounts assigned in Section 106 agreements for specific contribution types.
 - b. seek a provisional sum for the likely overall maintenance and repairs and renewals costs that may arise from developer contribution-funded projects relating to council facilities. Where the city council provides grants (from developer contribution funds) to community groups for the provision of local projects, the general assumption is that those other organisations will meet the running costs and maintenance costs of the new/improved facilities.
- 8.2 **Staffing Implications:** Steps have been taken to both make the implementation of devolved decision-making as simple as possible, and to strengthen the capacity for project delivery.
- 8.3 **Equal Opportunities Implications:** This issue was addressed in the report to the Community Services Scrutiny Committee in January 2012. The implications of specific priority projects will be reviewed as part of the project appraisals.
- 8.4 **Environmental Implications:** The 'very low or nil impact' of devolved decision-making was identified in the report to the Community Services Scrutiny Committee in January 2012.
- 8.5 **Procurement:** These issues will be covered in project appraisals for specific priority projects.
- 8.6 **Consultation and communication:** Following on from the approach taken so far, officers will continue to make workshop participants aware of how the project ideas from the workshops are being followed up. Arrangements for further local consultation on the details of priority projects and reaching out to hard-to-reach groups have already been mentioned in Sections 6 and 7.
- 8.7 **Community Safety:** Community safety considerations will be factored into the design of the new/improved facilities to be funded by developer contributions.

9. APPENDICES

- A. Summary of all project ideas (by ward) raised at the West Central Area workshop in September 2012 and/or by email
- B. Extract from report to the Joint Development Control Committee on 8 August 2012 relating to provision for children and teenagers on the Cambridge University site in North West Cambridge
- C. West/Central Area 2-page briefing paper distributed to workshop participants on 13 September 2012

10. BACKGROUND PAPERS

The following are the background papers that were used in the preparation of this report.

- West/Central Area workshop presentation slides: 13/9/2012.
- Responses to the West/Central Area workshop and consultation in September 2012.
See the [Committee meetings minutes & agendas](#) web page for:
- Reports on devolved decision-making to area committees to the Community Services Scrutiny Committee on 28 June (12/54/CS) and 12 January 2012 (12/13/CS) and the Strategy and Resources Scrutiny Committee on 10 October 2011 about the interim review of area working (11/68/SR);
- Joint Development Control Committee report (12/40/JDCC) on 8/9/2012 on land between Madingley Road and Huntingdon Road.
- Further background information about the council's approach to developer contributions (eg, the Planning Obligations Strategy Supplementary Planning Document) and devolved decision-making can be found on our [Developer Contributions](#) web page.
- See also our [Major development schemes](#) web page for details of the NIAB & Cambridge University sites in North West Cambridge.

To inspect the background papers or if you have a query on the report please contact:

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Project ideas from West/Central Area with assessment of eligibility for city council developer contributions

- The Area Committee is unlikely to be able to fund all eligible project ideas from the contributions available and will need to prioritise.
- This assessment of eligibility for developer contributions is provisional and further discussion will be needed with relevant organisations.
- This is a summary and, as such, it cannot reflect all the details and nuances from the workshop discussions and/or emails. Some project ideas shown here bring together a number of related suggestions.
- For an explanation of why some ideas have been assessed as longer-term projects, please see paragraph 4.3b in the main report.

No.	Summary of project idea	Eligible?	Comments
AREA-WIDE			
A01	Benches, bins and barbecues in parks	Yes plus alternative funding	Could be delivered in the short-term. Benches & barbecues are eligible as long as this is extra provision. Funding for bins already in place. See specific suggested locations under C09, M02c, M03b, N24.
A02	Benches on streets and by bus stops	Possible. Alternative funding exists	See N25. Takes longer as more consultation needed. Environmental Improvement Programme (EIP) may be more appropriate.
A03	More signs painted on footpaths to show dual use for pedestrians & cyclists	No	Transport-related. Will pass suggestion to the county council.
A04	Tree planting in parks	Alternative funding	Already have a four-year tree-planting programme.
A05	Tree planting on streets	Yes	Longer-term project.
A06	Wildflowers on roundabouts	No	This is a maintenance issue.

No.	Summary of project idea	Eligible?	Comments
A07	More allotments	No	Allotments contributions category only applies to city fringes growth sites.
A08	Reduce street clutter and signage	Not clear	Could incorporate into specific public realm improvements
A09	Restore or replace heritage street signs	No	Maintenance issue. Have passed suggestion to relevant manager.
A10	Support open space project at Coton, South Cambridgeshire	No	Contributions must be used within city. Passed to relevant manager to consider other options.
A11	Cambridge Open Air Theatre: (eg, for theatre, music, dance, puppetry)	Possible	Not enough information. Would be a city-wide proposal.
A12	Utilise space in parks for older children & teenagers (eg, Histon Road Rec. and Lammas Land).	Yes	See C05, C06, N14, N15 and N20.
A13	Sport facilities needed, especially for teenagers. Post-Olympic provision. Have a new multi-use games area somewhere and exercise facilities	Yes	
A14	Make tennis courts available to young people under instruction (at least in summer)	No	Not a capital project. The council already runs Street Games (informal sports activities for young people, with qualified sports coaches)
A15	Pavilions for changing (eg, Hobbs, Rouse Ball)	Yes	Refurbishment of Hobbs Pavilion is already under way. See M08.
A16	Ice rink needed. Would help older teens.	Yes	Longer-term, city-wide project. On-going search for a suitable site.

No.	Summary of project idea	Eligible?	Comments
CASTLE WARD			
C01	Upgrade kitchens/storage, at St Augustine's Church Hall so centre can serve community groups better.	Yes	Longer-term project
C02	New noticeboards by public footpaths around Windsor/Richmond/Oxford Roads	Possible. Alternative funding exists	Could be delivered in the short-term. EIP funding may be more appropriate.
C03a	Histon Road Rec. Ground: Better public noticeboards	Yes, but	Similar schemes were introduced 3-4 years ago, with funding from the Area Committee.
C03b	Covered seating.		
C03c	Nesting boxes		
C04	Improve entrances to Histon Road Rec, (perhaps get primary schools involved in design)	Possible	Could be delivered in short-term, partly via developer contributions, partly as maintenance.
C05	Outdoor table tennis tables on Histon Road Recreation Ground	Yes	Could be delivered in the short-term as long as it could be installed prior to any whole park scheme and relocated, if needed.
C06a	Trim trails at Histon Road Recreation Ground	Yes	Could form part of a longer-term, whole park improvement project.
C06b	Basketball hoop for Histon Road Recreation Ground	Yes	
C06c	Tennis court at Histon Road Recreation Ground	Yes	
C07a	Ascension Churchyard: Discreet signage needed	Yes	Finger-posts could be delivered in short-term.
C07b	Ascension Churchyard: public art based on a project by Chesterton Community College	Yes	Longer-term delivery.
C07c	Ascension Burial Ground: help with upkeep.	No	Not eligible as this is a maintenance issue.

No.	Summary of project idea	Eligible?	Comments
C08	Work on wall of All Souls Church	No	Developer contributions can only be used for closed churches.
C09	Barbecue units at Nineteen Acre Field.	Yes	To be considered as part of A01.
C10	Living willow sculptures at Nineteen Acre Field.	Yes	Longer-term delivery.
C11	Oxford Road public realm: plant trees; widen pathways; narrower roads; remodelling parking spaces.	Yes	County Council is due to receive £150k transport contributions from North West Cambridge development for traffic calming & streetscape improvements for Oxford Road & Windsor Road. The Area Committee could add more funding to enhance these works. Longer-term project
MARKET WARD			
M01	Meeting room / drop-in facility at Centre 33, Clarendon Street as part of wider refurbishment	Yes	Could be delivered in the short-term.
M02a	Repossess Council-owned Ferry House for communal use (eg, environmental centre, mother & toddler group, holiday clubs, school projects, talks about wildlife, small café).	Possible	Longer-term project
M02b	Improve area around Cutter Ferry bridge: restricting cows and plant wildflowers/hedges.	No	Wildflower planting does not mitigate against a development. Grazing rights exist.
M02c	Benches and picnic tables around Cutter Ferry bridge	No	To be considered as part of A01.

No.	Summary of project idea	Eligible?	Comments
M02d	Improve pedestrian/cyclist access to Cutter Ferry bridge	Alternative funding exists	EIP funding would be more appropriate
M03a	Midsummer Common orchard: improve access	Yes	Could also be delivered in the short-term.
M03b	Midsummer Common orchard: picnic benches and seats	Yes	Picnic area & seats to be addressed under A01.
M03c	Midsummer Common: public art in new orchard, possibly statue of a cow	Possible	Longer-term project
M04	Car speed reduction measures (eg, red roads, gates) next to parks (eg, Midsummer Common)	No	Transport-related. Will pass suggestion to Cambridgeshire County Council.
M05	Improve pathways on Jesus Green and Midsummer Common: remove camber, widen paths, treatment on path edges. Huge benefit for cycle and pedestrians	Partly	Some aspects (eg, path widening) are eligible, but needs to be considered alongside EIP funding and the city/county council's joint Cycleways Programme. Longer-term project.
M06	Drain Jesus Green to maximise usable space (eg, sports pitches) throughout the year.	Yes	Could be delivered in the short-term.
M07a	Extend season at Jesus Green pool by adding pool cover.	Possible	Contract tendering exercise is seeking ideas for extending the season. Longer-term, city-wide.
M07b	Jesus Green pool solar heating.	Possible	See M07a. Eligible if provides hot water in showers/hand basins.
M07c	Extend season at Jesus Green pool by installing heating or adding pool cover.	Yes, but	See M07a. Costs could be prohibitive. Could run counter to the council's commitment to reducing carbon emissions.

No.	Summary of project idea	Eligible?	Comments
M08a	Jesus Green (Rouse Ball) Pavilion – new build. Contribution needed towards costs.	Yes	Longer-term, strategic project. Could link into initiatives for Jesus Green swimming pool and football pitches.
M08b	Bandstand or performance area on Jesus Green. Links to Pavilion proposal	Possible	Longer-term, strategic project
M09	Market Square is needs ‘TLC’. Management plan needed. Could stalls be taken down in the evening and put up in the morning?	No	Management plan and operational issues not eligible for funding. Suggestion passed to relevant manager.
M10	Cycle parking on Regent Terrace.	No	Transport-related. Being addressed via city centre cycle parking project.
M11	Fisher Square / Passage	Not clear	Need clarification on what is being proposed. M12 to be reported to North Area Committee.
M12	St Giles Market – similar to All Saints’ Passage	Not clear	
NEWNHAM WARD			
N01	Kitchen and storage upgrade at St Mark’s Church Hall.	Yes	Longer-term project.
N02	Newnham Croft scout hut: demolish/rebuild. Well used but in poor condition.	Yes	Longer-term project.
N03	Develop a tea-room / “Memory Café” (local archive project including audio, film etc) at Newnham Social Club	Possible	Longer-term project
N04	Cattle grid on Snob’s Stream (Fen Causeway) needs maintenance work.	No	Maintenance issues. Suggestions passed on to relevant manager.
N05	New gate for Cobbett Corner	No	

No.	Summary of project idea	Eligible?	Comments
N06	Improve the footpaths in Paradise Nature Reserve to make them accessible in winter, not least for older people.	Yes	Footpath improvements are already planned as part of the Upper River Cam Biodiversity Project (see paragraph 6.7), but the path improvements could be taken forward on shorter timescales.
N07	Better signposting of footpath to Grantchester, starting in the Lammas Land car park	Possible. Alternative funding may exist	This will be discussed with the county council.
N08	Round LED lights needed on cycle path from Barton Road to Newnham Croft/Sheeps Green	Possible	Longer-term project
N09	Install lighting on cycle path crossing Lammas Land between Newnham Croft and Fen Causeway.	Possible	Longer-term project
N10	Light needed in the middle of Lammas Land.	Possible	Longer-term project
N11a	Improve small tea room on Lammas Land pool.	No	Unlikely to provide new functions that don't already exist.
N11b	Ask the Lammas Land café to provide real fruit juice and invest in a coffee machine.	No	Not a capital project, but have passed the suggestion to the relevant manager.
N12	Lammas Land: enhance area near car park entrance	Yes	Longer-term project (landscaping and resurfacing)
N13a	Lammas Land: would like drinking water tap near the paddling pool again.	Alternative funding exists	Have passed suggestion on to relevant manager.
N13b	Put water in the paddling pool if there is going to be freezing weather so that we have a natural ice rink.	No	Not a capital project. Have passed suggestion on to relevant manager.

No.	Summary of project idea	Eligible?	Comments
N14	Outdoor table tennis tables on Lammas Land.	Yes	Could be delivered in the short-term as long as it could be installed prior to any whole park scheme and relocated, if needed.
N15a	Trim trail at Lammas Land	Yes	N14a-c could form part of a longer-term, whole park improvement.
N15b	Resurface Lammas Land tennis court	Yes	Underlying issues of proximity to trees need to be addressed.
N15c	Add basketball hoops to Lammas Land tennis court	Yes	Resurfacing of tennis court needs to be addressed first.
N15d	Introduce booking facility for tennis at Lammas Land	No	All city council courts are free of charge and user-regulated.
N16	Learner pool at Sheeps Green	Not clear	Need clarification about what is being proposed.
N17	Low-level lights along footpath from bridge over Bin Brook to Gough Way.	Possible	Longer-term project. Footpath owned by the county council.
N18	Improve Penarth Place play area, with wooden play equipment	Yes	Could be delivered in the short-term.
N19a	New play area for North Newnham (on Wilberforce Road / Adams Road).	No/Yes	No land available for a new one but could improve Cockcroft Place play area in short-term.
N19b	Recreation area for the younger generation near Clerk Maxwell Road		
N20	Trim trail around Cambridge Rugby Club perimeter (1000 metre) for both club and public	Yes	Could be delivered in the short-term.
N21	Install 3G pitch at Cambridge Rugby Club (would be used by other local clubs too)	Yes	Longer-term. City-wide project.

No.	Summary of project idea	Eligible?	Comments
N22	Upgrade Cambridge Rugby Club changing facilities for girls and boys	Yes	Longer-term. City-wide project
N23	Floodlights for existing multi-use games area at Newnham Croft School	Possible	Longer-term project.
N25	Better benches and bins at Queen's Green.	Possible	Can be addressed under A01. Benches are eligible for developer contributions where this is extra provision.
N24	More benches in Newnham: 7 sites suggested on various roads in Newnham	Yes	Longer-term project. See A02.
N26	Management plan for Queen's Green	No, but alternative exists	Covered by existing masterplan for The Backs. A management plan for Queen's Green will be drafted.
N27	Cycle parking near Newnham Croft shops	No. Alternative funding exists	Transport-related. Alongside EIP, will be considered for funding from the joint Cycleways Programme.
N28	Grantchester Meadows car park	Not clear	Need clarification on what is being proposed
N29	Double yellow line on Wordsworth Grove instead of 2 car parking spaces	No	Transport-related. Will pass suggestion to the county council.
N30	Improve traffic light sensor (to detect cyclists) at Grantchester Street/ Newnham Road junction	No	Transport-related. Will pass suggestion to the county council.

Extract from the report to the Joint Development Control Committee on 8 August 2012 relating to provision being made for children and teenagers on the Cambridge University site in North West Cambridge

- 8.255 Provision of 1.95ha of children's play space will be provided in accordance with the NWCAAP standards. There will be a range and mix of play areas distributed evenly across the entire site situated both within the built area, along green fingers and within pocket parks, and within the Green Belt where appropriate, close to the development edge.
- 8.256 The applicants are looking to move away from the more traditional approach of Local Areas of Play (LAPs), Local Equipped Areas of Play and Neighbourhood Equipped Areas of Play (LEAPs and NEAPs). It is proposed that the spaces take a more flexible approach designed to complement the site and the conditions in the locality to provide more natural play.
- 8.257 The spaces proposed are to be a mix of 'doorstep' play for 0-5 year olds, local playable space for 0-11 year olds, neighbourhood playable space for all ages and youth space for 12 year olds plus. These spaces will provide adequately for a range of children without strict reliance on the standard fixed play equipment- something that is supported by officers. In order to ensure that the provision is looked at comprehensively a site wide strategy for a Youth and Play Strategy condition is suggested (condition 9). The detailed treatment of individual areas would then be approved through reserved matters applications (Condition 10). A phased build out of the Children's Play Areas are secured through the S106 agreement providing a total of 0.26ha every 400 units and will need to be highlighted on the detailed phasing plan to ensure they complement the wider build out of the site.

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West/Central Area Workshop

Thursday 13 September 2012

BRIEFING PAPER



Developers and property owners are often asked to make financial contributions to the city council to address the impact of their development on Cambridge. Decisions on much of this funding (also known as S106 money) are being devolved to the Area Committees. To help inform your Area Committee's decisions, we would like you to tell us about:

- current gaps in the provision of local community facilities, sports facilities, open spaces and play areas, and public realm in this area (covering the Castle, Market and Newnham wards)
- your ideas for new or improved facilities that could help to meet those needs.

POPULATION CHANGE

	0-14 years	15-24 years	25-44 years	45-64 years	65 years +
2011	2,040	10,930	6,790	3,290	2,090
2016	2,880	12,160	8,200	4,000	2,650
Difference	840	1,230	1,410	710	560
% difference	41%	11%	21%	22%	27%

EXAMPLES OF FACILITIES IN YOUR LOCAL AREA (but we're keen to draw on your local knowledge)

<p>Community facilities include:</p> <ul style="list-style-type: none"> • St Augustine's Church & Community Centre • St Mark's Community Centre • Newnham Scout & Guide Centre • St Andrew's Baptist Church and Stone Yard Centre 	<p>Sports facilities include:</p> <ul style="list-style-type: none"> • 11 public tennis courts • Jesus Green Outdoor swimming pool • 3 x paddling pools • 3 x lawn green bowls clubs • Parkers Piece providing Cricket and School games areas • Cambridge Canoe Club • Wilberforce Road Athletics Track • Cambridge Lawn Tennis Club • University grass & artificial pitches • Cambridge Rugby Club • West Cambridge Sports Centre
<p>Open spaces include:</p> <ul style="list-style-type: none"> • Sheep's Green and Coe Fen (20.6ha) • Jesus Green (11.7ha) • Midsummer Common (13.8ha) • Parker's Piece (9.6ha) • Lammas Land (5.4ha) 	<p>Play areas include:</p> <ul style="list-style-type: none"> • Histon Road Rec Ground play area • Jesus Green play area • Jesus Green skate park • Lammas Land play area • Christ's Pieces play area

PROJECTS 'IN THE PIPELINE' IN THE WEST/CENTRAL AREA

- Projects being implemented: Hobbs Pavilion; Jesus Green play area
- On-site facilities are to be provided on the NIAB and Cambridge University sites, and these will benefit residents in the area.

The Upper River Cam Biodiversity Project (c£120k) is on the 'on hold' list of the city council's Capital Plan: funding has not yet been allocated for this project.

DEVELOPER CONTRIBUTIONS AVAILABLE FOR THE WEST/CENTRAL AREA

This provisional analysis is based on contributions that have already been received, but not yet allocated. Under devolved decision-making, the Area receives 50% of developer contributions arising from major planning applications from the area that are determined by the Planning Committee. It also receives 100% of all other S106 funding relating to planning applications from the area (including minor ones approved prior to the introduction of area committees). An update will be reported to the Community Services Scrutiny Committee in January 2013.

S106 funding available for:	West/Central Area
Community facilities	£225,000
Informal open space	£100,000
Formal open space (changing facilities & outdoor sports)	£50,000
Outdoor sports facilities	£10,000
Indoor sports facilities	£10,000
Provision for children and teenagers	£75,000
Public art	£50,000
Public realm	£25,000

Sums above £25k have been rounded down to the nearest £25,000.

HOW MUCH CAN DIFFERENT TYPES OF PROJECT COST?

Community facilities

- Grants of £100k-£150k have been given towards a number of community facilities (eg, refurbishment of St Philip's Church [Romsey] incl. community rooms and community café).
- £22k grants for the Squeaky Gate recording studios refurbishment [Petersfield]

Open Spaces: works can range from tree-planting to landscaping. This is often linked to wider projects, such as play areas or sports facilities. Typically to supply, plant and maintain a tree costs £500; to plant a shrub bed around £35 per m²; and to lay a lawn £10 per m².

Play Areas: installation of new pieces of play equipment can vary from £3k up to £50k. Complete refurbishment can be up to £200k depending on scale and the number of pieces of equipment.

Sports facilities: Trim trails: £ 6k - £10k. Outdoor Sports equipment pods: £16k - £30k. Individual outdoor sports equipment items from £4k. New tennis court or multi-use games area: c £65k. To carpet new surface for a tennis court: c £17k. Metal 5-a-side goals (eg at Histon Road): £4.5k. "Panna" football skills courts: £7.5k. Outdoor table tennis tables £6.5k. Astroturf: £125k to £500k.

For more information, please email s106@cambridge.gov.uk or phone 01223 457200. See our Developer Contributions web page at www.cambridge.gov.uk/s106.